

Information Technology Committee – Composition and Terms of Reference

Preamble: The IT Committee of the Academic Board has the overall goal of contributing to the successful delivery of major IT projects in the University, by ensuring that the needs of academic users are taken into account in their design and implementation.

1. Composition

- President of the Academic Board or nominee
- Vice-President, Academic Board or nominee
- Chief Information Officer
- A representative of ITS
- DVC Research (or nominee)
- University Librarian (or nominee)
- Chair of Libraries and Academic Resources Committee (or nominee)
- Chair of TALDEC (or nominee)
- Executive Director Student Services & Academic Registrar (or nominee)
- Four members of the Academic Board elected by the Academic Board for a term of two years (two members to retire each year)
- Up to two members of the Academic board appointed as members of the Committee by the President of the Academic Board for a term of up to two years in order to take into account matters such as the balance of membership by discipline
- The President of UMSU (or nominee)
- The president of GSA (or nominee)
- Up to four additional members, not being members of the Academic Board, nominated by the President of the Academic Board for a term of up to two years having regard to gender balance and disciplinary expertise of the membership
- Up to three members appointed by the committee for the duration of a particular enquiry

2. Chairperson

Academic Board must appoint a person to chair the Committee for a period of up to two years. A person so appointed will be eligible for re-appointment. Academic Board must also appoint a Deputy Chairperson, in consultation with the Chairperson.

3. Quorum

A quorum for the committee is 3 or 20% of the current membership, whichever is greater.

4. Terms of Reference

1. To define the forms of academic input that are important to the University's IT initiatives, and to define how these can be incorporated into the University's strategic decision making with regard to IT and communicated to the academic community.
2. To help to ensure that the University's IT policies and developments respond to academic input about their impact on teaching and learning, research, and the working lives of academic staff.
3. To monitor the quality of IT policies and practices with regard to the support of high academic standards in academic divisions, as realized in deployment of services and resources.
4. To contribute academic leadership in advising the Academic Board, Provost, Senior Vice Principal, and Chief Information Officer on priority areas for IT innovation in academic research, teaching and learning, and the daily management of academic work.

5. To receive reports from the University's Information Technology Strategy Advisory Group, and in relation to IT matters when appropriate, the Infrastructure Planning Group and the Administrative Business Advisory Group.

5. Reporting

The committee will report to Academic Board after each meeting.

6. Secretariat

The Academic Secretary, or nominee, will provide secretariat support to the committee.

Approval

Approved at Academic Board meeting 8/2011 on 1 December 2011

Approved at Academic Board meeting 3/2013 on 23 May 2013