

## Advisor

- Melbourne or Sydney location
- 1 FTE; part-time appointments of 0.7FTE or above may be considered.
- 2-year full-time contract

### The Organisation:

The Centre for Evidence and Implementation is a global team of research, policy and practice experts based in Australia, Singapore and the United Kingdom, working with our clients – policy makers, governments, practitioners, program providers, organisation leaders and funders – to:

- understand the evidence base
- develop methods and processes to put the evidence into practice, and
- trial, test and evaluate policies and programs to drive more effective decisions and deliver better outcomes.

As an independent, not-for-profit organisation CEI is motivated to improve the lives of children, families and communities facing adversity.

### The Role:

CEI is seeking an outstanding candidate for Advisor to manage and deliver a portfolio of CEI projects. Starting these projects will relate primarily to effectively implementing evidence in practice. For example, supporting community service agencies to successfully implement evidence-informed practices and service models. You will also contribute to project management, research activities and publications depending on the nature of the project.

### Key Responsibilities:

- Providing implementation support for evidence-informed programs, practices and interventions:
- Contribute to CEI's thought leadership and knowledge exchange in implementation science and related topics.
- Project management and delivery.
- Business development and stakeholder relationships.
- Proactively contribute to CEI's internal operations, activities and processes such as team meetings, knowledge management, and performance tracking.

### Required competencies:

#### Essential

- Postgraduate degree in psychology, social work, or related discipline plus 1-2 years of experience in a relevant content area and a willingness to quickly develop expertise in the other areas, **OR** Undergraduate degree in psychology, social work, or related discipline plus 3+ years of experience in a relevant content area and a willingness to quickly develop expertise in the other areas.

*Relevant content areas include: child welfare, parenting and families, health, education, housing and homelessness, justice and employment.*

- Experience in the design and/or implementation of evidence-informed practices, programs, interventions or policies in human services.



- Clinical competence in family therapy, behaviour therapy, child development, parenting interventions or other related therapeutic approaches.
- Excellent interpersonal skills and ability to collaboratively engage with a wide range of professionals, clients and colleagues.
- High-level written communication skills, and ability to prepare high quality documents for a range of audiences (e.g. practitioners, policymakers, academics).
- High-level oral communication skills including substantial experience in (and comfort with) delivering training, facilitating interactive workshops and giving oral presentations.
- Demonstrated ability to carry out project work and deliver high-quality outcomes within tight time frames.
- Ability and commitment to using technology to facilitate communication and project delivery, including a sound working knowledge of the Microsoft suite of programs (e.g. Powerpoint, Excel, Word, Outlook).
- A willingness to show high motivation and use initiative.
- Demonstrated ability to work well independently and as part of a team.
- Demonstrated ability take a flexible approach and thrive in a fast-paced environment, sometimes working under pressure.
- Ability to travel within and outside Australia

### Desirable

- Familiarity with the principles and practices of implementation science including a strong understanding of related literature.
- Experience in monitoring and evaluation for programs, practices and interventions.
- Prior direct experience supporting the implementation of an innovation (e.g. evidence-informed practices and programs) into a service delivery context e.g. through training and coaching frontline staff, supporting implementation leaders.
- Knowledge of empirical research and current issues relating to child maltreatment, parenting, and/or family violence .
- Experience working in or with Aboriginal communities.

### We offer:

CEI is committed to:

- Growth and development of staff through individual development plans
- Agile and flexible work environment
- Competitive salary reflective of skills and experience.

To apply for this role, please submit your cover letter, resume and a document addressing the selection criteria to [cei.hr@ceiglobal.org](mailto:cei.hr@ceiglobal.org).

Applications close **Sunday 22 March, 2020**.

*We know diversity makes a positive difference, and we encourage people from Aboriginal and/or Torres Strait Islander and other diverse backgrounds to apply.*

*Please note: The Centre for Evidence and Implementation (CEI) is founded by Save the Children Australia. Being a child-safe organisation, all employees are required to undergo a National Police Check, a Working with Children Check, and sign our Child Protection Policy and Code of Conduct.*