Content Development/Graphics Officer

Part-time fixed term (until December 2022) opportunity exists for an experienced content creator to join the University of Melbourne Graduate Student Association (GSA).

About GSA

The University of Melbourne Graduate Student Association (GSA) is the independent representative organisation for all graduate coursework and research students at the University of Melbourne. GSA is led by an elected Council of 15 graduate students, and on behalf of over 30,000 constituents represents graduate student interests to the University and wider community, provides facilities and services, delivers events and activities to promote graduate student community and academic excellence, and supports 149 affiliated graduate student groups.

As the largest dedicated postgraduate association in Australia, GSA's vision is for cohesive communities that actively empower graduate students to achieve meaningful holistic outcomes and experiences. Our mission is to enable and build these communities through proactive, responsible representation and advocacy; purposeful, impactful services and support; and strong partnerships with the University of Melbourne and relevant stakeholders and agencies.

About the role

The role provides support and undertakes tasks to increase online communication and marketing capacity with effective and efficient communications for graduates including social media, stakeholder engagement, promoting events, publications and digital media. The role will also be responsible for all online/print content and design to support all major events and activities.

Please see the attached position description for more details.
Applications (including CV, Cover Letter, and a response to the Key Selection Criteria) can be sent directly to jobs@gsa.unimelb.edu.au

Applications are due by the 12th February 2021, by close of business 5pm. Please include the title of the role in the email subject.

Any enquiries can be directed to Tevita Lesuma on 0411 732 138 (Monday – Friday, 9am – 5pm only)