



NOSSAL INSTITUTE LIMITED

POSITION DESCRIPTION

POSITION TITLE:	Technical Advisor (Aboriginal and Torres Strait Islander identified)
REPORTING TO:	Unit Head, Health Systems, Governance and Health Financing
CLASSIFICATION:	Category 4
EMPLOYMENT TYPE:	Full time, 12 months with the possibility of extension
EMPLOYER:	Nossal Institute Limited
NUMBER OF REPORTS:	0

Only Aboriginal and Torres Strait Islander people are eligible to apply as this position is exempt under the Special Measure Provision, Section 12 (1) of the Equal Opportunity Act 2010 (Vic).

THE ORGANISATION

The Nossal Institute for Global Health is multi-disciplinary team in the [Melbourne School of Population and Global Health](#) at the University of Melbourne. We work to strengthen the quality, affordability and inclusiveness of health systems in the Asia Pacific region through practical research, learning and cooperation. Visit our website to learn how the Nossal Institute is building a better future for all through stronger health systems: ni.unimelb.edu.au

DIVERSITY AND INCLUSIVITY STATEMENT

Nossal Institute Limited is committed to a diverse and inclusive workforce free from all forms of discrimination. We actively work to remove barriers to ensure all employees enjoy full participation in the workplace and encourage applications from diverse backgrounds.

We adopt our diversity and inclusivity policies from the University of Melbourne, which can be viewed at <https://about.unimelb.edu.au/careers/diversity-and-inclusion>

THIS POSITION

This position will work as part of the Health Systems, Governance and Health Financing (HSGF) unit as a Technical Advisor. This position is intended as an entry level, suitable for applicants with an interest in pursuing either an applied or a research career in global health. We intend to provide significant opportunities for training and mentoring.

The position is based in the multi-discipline area of global health. By global health, we mean *“the health of the global population, with a focus on the dense relationships of interdependence across nations and sectors that have arisen with globalisation.”*¹

The Technical Advisor will assist in project implementation, data gathering and analysis, report writing, proposal preparation for new project or research activities, and general administrative duties related to various activities conducted by the unit.

The position will work closely with the HSGF unit, as well as technical staff across the organisation and will have the opportunity to be mentored in their areas of interest.

KEY RESPONSIBILITIES

- Contribute to defined elements of a research project, including (i) data collection and analysis; (ii) written analysis in reports or presentations; and (iii) coordination with research partners
- Lead or contribute to academic publications arising from research, such as publication of papers, books and in peer reviewed journals, as appropriate
- Support the preparation of applications for consultancies or other research funding
- Proactively participate in available development opportunities
- Any other related tasks as requested

SELECTION CRITERIA

- Tertiary qualifications in public health, economics, social science or demonstrated relevant experience; or an equivalent combination of relevant experience, education and training
- Demonstrated understanding of and commitment to the principles of global health
- Demonstrated ability or interest in contributing to independent and team based research, including both quantitative and qualitative approaches
- Demonstrated excellent written and oral communication skills for effective research collaboration and engagement

ENVIRONMENT, OCCUPATIONAL HEALTH AND SAFETY

The incumbent will:

- Follow safe work procedures and instructions
- Seek guidance for all new or modified work procedures
- Ensure that any hazardous conditions, near misses and injuries are reported
- Participate in meetings, training and other health and safety activities
- Use equipment in compliance with relevant guidelines, without willful interference or misuse
- Take appropriate actions to reduce use of energy, water and supplies that adversely affect the environment (including the Nossal “carbon footprint”)

¹ Frenk, J., Gómez-Dantés, O. and Moon, S. 2014, *From sovereignty to solidarity: a renewed concept of global health for an era of complex interdependence*. The Lancet, 383(9911), pp.94-97.