

Faculty of Medicine, Dentistry & Health Sciences

Academic Performance Framework

Guidelines

February 2018

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Summary

Our Faculty's Academic Performance Framework (APF) supports our academic staff to make valuable contributions, demonstrate high-quality achievements and advance their individual careers.

The APF comprises three key components which should be considered together in discussions on academic contributions and achievements:

- These guidelines providing guidance to supervisors and staff on understanding the APF and approaching performance discussions on a case-by-case basis with a focus on overall career development.
- 2. Academic performance expectations representing good academic performance across our academic levels and work focus categories consistent with the University's aspiration to be counted among the finest universities in the world, which also inform planning, applications and assessments for academic promotion.
- **3. School-specific guidance** assisting supervisors and staff to interpret these expectations within the context of school, departmental and discipline norms.

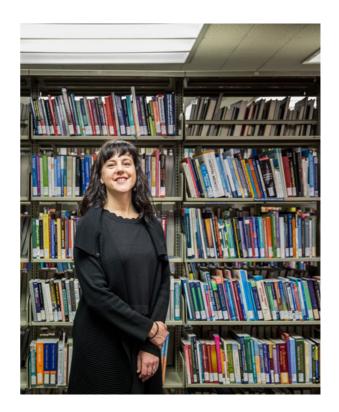
Academic performance expectations articulated within this framework, developed by the Faculty and its schools, represent good academic performance at each academic level and across our work focus categories. Importantly, they do not represent minimum expectations for performance and staff are not required to meet all the expectations described for their work focus category and level.

"We will ... develop career progression pathways for all academic and professional staff."

Beyond 2018: A Strategic Plan

All assessments of academic performance in the Faculty, including for appointment, confirmation, promotion and the academic Professional Development Framework (PDF), are made on a case-by-case basis in the context of an individual's role and career stage, department, school and discipline norms, as well as relative to opportunity.

Our Faculty, its departments, schools and related centres and institutes are committed to supporting our staff to achieve high performance and develop their careers, including through tailored professional development and resources.



Dr Anna Ryan, Senior Lecturer and Research Fellow, Melbourne Medical School

Our Faculty's Academic Performance Framework

The Faculty's strategic plan, *Beyond 2018*, sets ambitious targets across research, teaching and engagement. It commits us to supporting and developing our academic staff to achieve high performance, advance their careers and secure the Faculty's standing as a national and international leader in health research and education.

Our APF ensures fixed-term and continuing academic staff understand exactly what is expected of them; supports effective, equitable and transparent planning, assessment and recognition of academic performance at all stages of the academic career lifecycle; and enables departments, schools and the Faculty overall to achieve our strategic objectives and targets, ultimately improving the health and wellbeing of the communities we serve.



Professor Shaun Ewen Pro Vice-Chancellor (Indigenous) Director, Melbourne Poche Centre for Indigenous Health Shawana Andrews Lecturer in Indigenous Health

The academic performance expectations articulated within this framework, developed by the Faculty and its schools, represent good academic performance at each academic level and across our work focus categories consistent with the University's aspiration to be counted among the finest universities in the world.

The expectations provide staff with clarity on their individual performance and career trajectory and assist staff to develop clear goals and plan for promotion. They have been designed in such a way that the sum of individual and collective contributions allow the Faculty to meet its own goals and the expectations of the University.

The expectations also represent the diversity of roles, disciplines and career pathways of our staff. As such, these academic performance expectations must be interpreted and allowances made as appropriate to individual positions, academic levels, work focus categories and time fractions.

The expectations provide clear guidance to supervisors and panels assessing academic performance, including during selection, confirmation, promotion and PDF processes, and help identify staff who are exceeding expectations and should be considered for Faculty, University and external forms of recognition and reward.

"We will ... explicitly integrate our values and behaviours into all ways of working, our leadership and performance expectations, in order to support a culture that keeps people engaged and motivated."

Beyond 2018: A Strategic Plan

Aligning with the University's Academic Employment Framework

Our APF is formed in the context of the University's existing academic employment framework. In order to support staff to progress successfully through the University's confirmation, promotion and PDF processes, and to be eligible for University-wide mechanisms for reward and recognition, our academic performance expectations purposefully align with existing institution-wide benchmarks and expectations, including academic promotion criteria and Academic Career Benchmarks and Indicators (ACBI), the Leadership Roles of Melbourne Professors and Guidelines on Engagement in Academic Careers.

Understanding Academic Performance

The University's overarching Academic
Performance Framework (APF) provides a
conceptual framework for understanding
academic performance in its various forms at the
University and for planning, assessing and
reporting academic performance for all fixedterm and continuing academic positions, levels
and work focus categories across the institution.

Our academic performance expectations are articulated, as appropriate to levels and work focus categories, across the three academic domains of Teaching and Learning, Research and Research Training and Leadership and Service, as well as the three core dimensions of academic performance:

- Activity: The range and volume of academic activities, inputs and outputs.
- Engagement: The nature and role of engagement with communities, industry and government embedded within teaching, research and research training, leadership and service.
- Quality and impact: The overall influence of academic work, including academic excellence, originality and recognition, as well as impact, adoption, benefits and influence, within and beyond the academy.

Supporting the Performance Development Framework (PDF)

The academic performance expectations in our APF support an integrated approach to academic performance across all stages of the academic career. Within the academic Performance Development Framework (PDF), the expectations assist supervisors and staff to set goals and objectives in annual PDF discussions and to track performance, achievements and contributions against clear expectations on an ongoing basis. The expectations also help supervisors and staff to plan for and engage in valuable professional development, including through existing University offerings and also targeted programs being delivered as part of the implementation of our Faculty's strategic plan.

The expectations provide a clear indication for assessments of academic performance in the PDF (using its three-point ratings schema: exceeding expectations; meeting expectations; or not meeting expectations) supporting supervisors and, for triennial reviews, panels of senior colleagues, to review and recognise academic performance in an evidence-based, fair, equitable and transparent manner.

The expectations also assist supervisors and leadership to identify staff who are exceeding expectations and should be considered for Faculty, University and external forms of recognition and reward. This may include support for fast-tracking confirmation and/or promotion and nomination for Faculty or University-wide reward and recognition, such as distinguished academic titles, awards and prizes.

At the same time, our expectations will assist supervisors and leadership to identify staff members who may need support in particular areas of their academic work and careers. Appropriate professional development and support for staff will be provided where performance expectations are not being met. Persistent failure to meet performance expectations, despite the provision of additional support, may result in engagement in formal performance management in accordance with normal University policy and processes.

The Individual Context

The Faculty is committed to developing a diverse and inclusive workforce and supports and recognises the wide range of academic work and careers that exist across our disciplines, centres and research institutes, departments and schools. Our "standard" academic performance expectations must be interpreted and allowances made as appropriate to individual positions, academic levels, work focus categories and time fractions. For our externally-funded fixed-term research staff, for instance, this includes interpreting the "standard" expectations in the context of the terms of their employment contract and relevant research grants and contracts.

Our academic performance expectations, articulated across the domains and dimensions of academic performance, as well as work focus categories and levels, are not intended to be a comprehensive representation of academic work and careers, nor a prescriptive list of individual achievements and contributions. Rather, they provide clear and consistent indications for academic performance and a framework within which individual performance should be assessed.

Staff are not required to meet all the expectations described for their level and work focus category, nor are all dimensions and domains weighted equally. Staff are encouraged to draw on resources available through the MDHS Academic Careers @ Melbourne portal to reflect on and plan for their individual academic work and careers. These include the Academic Career Benchmarks and Indicators (ACBI), Leadership Roles of Melbourne Professors and Guidelines on Engagement in Academic Careers. Resources on interpreting and understanding student evaluation results and the timely completion of RHD students are also available for staff and supervisors.

"The Faculty is the sum of its talented staff and students. If we are to maintain our success and our place among the world's best, we need to invest in developing our people and fostering a culture that supports us all to do our best work."

Beyond 2018: A Strategic Plan

Dr Claudia Marck Dr David Gonsalvez Early Career Research Network Co-chairs



Teaching & Research; Research Focussed

Within our research-intensive University, Teaching and Research staff are expected to make contributions normally equivalent to 40% of activity in Research and Research Training, 40% in Teaching and Learning and 20% in Leadership and Service. The balance between academic domains of Teaching and Research staff may shift during the course of an individual's career, with the annual balance of their activity to be established as a normal part of the annual PDF process. It is expected that Research Focused staff will make contributions normally equivalent to 80% of activity in Research and Research Training. As such, it is expected that the standard Research and Research Training performance expectations articulated for Teaching and Research staff be scaled relevant to opportunity for Research Focussed staff. Typical H-indices for Teaching and Research and Research Focussed staff are described for each academic level and in reference to Scopus indexes.

Teaching Specialists

Teaching Specialist roles vary greatly across the division and the Faculty supports a diversity of academic work and pathways in this work focus category—indeed, early career or senior Teaching Specialist staff may not always be engaged in the delivery of teaching, some make scholarly contributions in education or that build on their career history of disciplinary research, and a number continue to make important contributions to the Faculty's research and research training, engagement and quality and impact. Nonetheless, it is expected that Teaching Specialist staff will make contributions normally equivalent to 80% of activity in the domain of Teaching and Learning.

Academic Specialists

The roles and responsibilities of Academic Specialists vary greatly across the Faculty. It is expected that Academic Specialists at Levels B to E will make contributions normally equivalent to at least 20% of activity in the domain of Leadership and Service. Beyond this, many contribute significantly to our research and research training and teaching and learning agendas, including through engagement

practices and programs, research translation and technological and teaching innovations. Others hold senior leadership roles that involve significantly more activity, contributions and achievements in the domain of Leadership and Service. As for other work focus categories, the balance between the academic domains of Academic Specialists may shift during the course of an individual's career, often reflecting the bespoke nature of their positions, and the annual balance of their activity should be established as a normal part of the annual PDF process.

Individual Roles & Personal Circumstances

Beyond the distinctive features of the various work focus categories, it is recognised that many individuals have different responsibilities and circumstances and that allowances to the "standard" expectations will be made. These may include intensive formal leadership roles and duties. The Faculty also recognises that personal circumstances, career interruptions and authorised leave of absence can affect the time available for academic work, the capacity to undertake certain types of work and the overall academic productivity of individuals. Consistent with the University's guidelines on Assessing Academic Performance Relative to Opportunity, the Faculty will ensure that academic performance of high quality and impact is fairly and equitably recognised.

"We want all those who work and study in our Faculty to trust that their contribution will be recognised and valued: from the staff member who organises volunteer programs in remote clinics, to the leading researcher in a hospital. This means recognising and rewarding all the work that is done here—teaching and researching, engaging and leading."

Beyond 2018: A Strategic Plan

School-specific Guidance

The Faculty's Academic Performance Framework articulates overall expectations for our academic staff that represent good academic performance at each level, across our work focus categories and across our division.

Staff and supervisors should refer to their school-specific guidance on understanding and interpreting the expectations in the context of their school, departmental and discipline norms.

School guidelines will also be taken into account for assessments of academic performance made at the Faculty level, such as for promotion.

Relevant Links & Resources

- MDHS Academic Careers @ Melbourne
 - Career Discussions
 - Support and Development Hub
 - o Recognition and Reward
- Academic Careers @ Melbourne Online portal (online forms for PDF, confirmation and promotion)
- Academic Careers @ Melbourne
 - Academic Career Benchmarks and Indicators (ACBI)
 - o Academic promotion guidelines
 - Leadership Roles of Melbourne Professors
 - Guidelines on Engagement in Academic Careers
 - Assessing Academic Performance Relative to Opportunity
- Interpreting and understanding student evaluation results
- Timely completion of RHD students
- Scopus



Teaching & Research Level A

Benchmark	Level A Teaching & Research staff are typically acquiring academic skills and building academic achievements in the domains of Research & Research Training, Teaching & Learning and Leaders Service. Working with the support and guidance of more senior academic staff, Level A Teaching & Research staff are expected to develop their expertise with an increasing degree of autonomy work with limited supervision as well as part of a team. They effectively contribute to engaged research and the quality and impact of research, research training, teaching and learning at the institution, the results of their research may be published as a sole author or in collaboration, and they often undertake administration relating primarily to their activities at the University.		
Performance dimension	Research & Research Training	Teaching & Learning	Leadership & Service
Activity The range and volume of academic activities, inputs	Research and research training contributions normally equivalent to 40% of activity	Teaching and learning contributions normally equivalent to 40% of activity. For example: Teaching delivery	Leadership and service contributions normally equivalent to 20% of activity
and outputs	Contribution to research teams and projects Contribution to publications	Assessment and student feedbackStudent pastoral care	Positive engagement in teams and learning and career development of self and others
		Completion of student feedback to students	Compliance with University statutes, delegations, policies and processes
Engagement The nature and role of engagement with communities, industry and government embedded within teaching, research and research training, leadership and service			
Quality and impact The overall influence of academic work, including academic excellence, originality and recognition, as well as impact, adoption, benefits and influence, within and beyond the academy	Effective contribution to the quality and impact of research teams, projects and publications	Contribution to at least 1 peer review of teaching and learning per year, either as reviewee or reviewer Portfolio of relevant quantitative and qualitative measures of teaching quality incorporating SES results (including an average score of ≥4.1 in SES question 4 [overall, this subject has been well-taught] over 3 years) Documented improvements in teaching and learning through action taken in response to SES feedback, peer review and other feedback	Values of the University University's expectations for appropriate behaviour, including respect and upholding the University's commitment to a safe, diverse and inclusive workplace

Teaching & Research Level B

Benchmark	Level B Teaching & Research staff typically have well-established academic skills and strong academic performance in the domains of Research & Research Training, Teaching & Learning and Leadership & Service. They make independent contributions to research in their discipline or related area and the quality and impact of research, research training, teaching and learning at the institution. Level B Teaching & Research staff may also make independent contributions through professional practice and expertise and coordinate and/or lead the activities of other staff. The contribute to research teams and projects, as well as RHD supervision. They often perform administrative duties relating primarily to their activities at the institution.		
Performance dimension	Research & Research Training	Teaching & Learning	Leadership & Service
Activity The range and volume of academic activities, inputs and outputs	Research and research training contributions normally equivalent to 40% of activity Contribution to research teams and projects	Teaching and learning contributions normally equivalent to 40% of activity. For example: Teaching preparation and delivery Assessment and student feedback	Leadership and service contributions normally equivalent to 20% of activity Positive engagement in teams and learning and career
	Contribution to RHD supervision, including as co-supervisor or advisory panel member 3 publications over the last 3 years Contribution to applications for and securing of research income, including foundation grants and category 1–4 income	Student pastoral care Completion of student feedback to students	development of self and others Compliance with University statutes, delegations, policies and processes
Engagement The nature and role of engagement with communities, industry and government embedded within teaching, research and research training, leadership and service	Emerging entrepreneurship and engagement with disciplinary communities and government, business, professional or community organisations to enhance excellence in research and research training*	Emerging entrepreneurship and engagement with government, business, professions or communities to enhance excellence in teaching and learning. For example: Curriculum design and delivery Extra-curricular activities contributing to the achievement of graduate outcomes Work integrated learning Initiatives that advance student equity, diversity or wellbeing	Active leadership and service beyond the academy, contributing to intellectual, cultural, social, health and economic life locally, including through: Professional leadership and expertise
Quality and impact The overall influence of academic work, including academic excellence, originality and recognition, as well as impact, adoption, benefits and influence, within and beyond the academy	Effective contribution to the quality and impact of research teams and projects Recognition and esteem*	Contribution to at least 1 peer review of teaching and learning per year, either as reviewee or reviewer Portfolio of relevant quantitative and qualitative measures of teaching quality incorporating SES results (including an average score of ≥4.1 in SES question 4 [overall, this subject has been well-taught] over 3 years) Documented improvements in teaching and learning through action taken in response to SES feedback, peer review and other feedback	Values of the University University's expectations for appropriate behaviour, including respect and upholding the University's commitment to a safe, diverse and inclusive workplace

^{*} Refer to school-specific guidance for relevant indicators and examples.

Teaching & Research Level C

Benchmark	Level C Teaching & Research staff typically have established mastery of academic skills and excellent performance in the domains of Research & Research Training, Teaching & Learning and Leadership & Service. They make significant original contributions to engaged research of high quality and impact, expanding knowledge in their field at the national level and enhancing the quality of research, research training, teaching and learning at the institution. Level C Teaching & Research staff also play a major role in professional activities relevant to their profession, discipline and/or community and make significant contributions to administration activities of an organisational unit or an interdisciplinary area. Their research is recognised as influential at the national level, demonstrated by a strong record of published work or other demonstrated scholarly activities and an H-Index typically between 10 and 20. They often provide effective leadership in research, including research training and supervision.		
Performance dimension	Research & Research Training	Teaching & Learning	Leadership & Service
Activity The range and volume of academic activities, inputs	Research and research training contributions normally equivalent to 40% of activity	Teaching and learning contributions normally equivalent to 40% of activity. For example: • Curriculum design	Leadership and service contributions normally equivalent to 20% of activity
and outputs	6 publications over the last 3 years RHD supervision, including:	 Teaching preparation and delivery Assessment and student feedback Student pastoral care 	Positive engagement in teams and learning and career development of self and others
	Principal supervisor of 1–2 RHD students Member of 1 advisory panel for RHD student not under own supervision	Where relevant, coordination duties Completion of student feedback to students	Compliance with University statutes, delegations, policies and processes
	Sufficient category 1–4 income to sustainably lead a team of 1–2 externally-funded academic research staff	Participation in regular formal learning and teaching professional development	Active service to discipline and at department, school, faculty or University level (eg committee membership, coordination role)
Engagement The nature and role of engagement with communities, industry and government embedded within teaching, research and research training, leadership and service	Relevant entrepreneurship and engagement with disciplinary communities and government, business, professional or community organisations to enhance excellence in research and research training*	Relevant entrepreneurship and engagement with government, business, professions or communities to enhance excellence in teaching and learning. For example: Curriculum design and delivery Extra-curricular activities contributing to the achievement of graduate outcomes Work integrated learning Initiatives that advance student equity, diversity or wellbeing	Active leadership and service beyond the academy, contributing to intellectual, cultural, social, health and economic life nationally, including through: Professional leadership and expertise Engaging the public in the institutional mission
Quality and impact The overall influence of academic work, including academic excellence, originality and recognition, as well as impact, adoption, benefits and influence, within and beyond the	At least 2 publications in the top 10% most cited (field-weighted) in core field over the last 3 years where you have a significant and substantive role*** Timely completion of RHD students Influential role within cross-disciplinary research projects and teams	Contribution to at least 1 peer review of teaching and learning per year, either as reviewee or reviewer Portfolio of relevant quantitative and qualitative measures of teaching quality incorporating SES results (including an average score of ≥4.1 in SES question 4 [overall, this subject has been well-taught] over 3 years)	Values of the University University's expectations for appropriate behaviour, including respect and upholding the University's commitment to a safe, diverse and inclusive workplace Effective service and contribution to: Advancement of field
academy	Recognition and esteem*	Documented improvements in teaching and learning through action taken in response to SES feedback, peer review and other feedback, as well as engagement in teaching innovation	Advancement, sustainability and capacity of department, school, faculty or University

^{*} Refer to school-specific guidance for relevant indicators and examples. ** In some cases, equivalent research income, where the employment of academic research staff is not critical to the achievement of research quality and impact. ***A significant and substantive role includes first and senior/corresponding authorship, including co-first and co-corresponding authorships. Other authors will need to establish why their role was significant and substantive which may include: (a) a key role in the research planning phase including co-investigator status on funding supporting the research; (b) a major role (>25%) in the experimental, analytic or written work within the publication. Typically these roles would be substantiated in published/recorded authorship contributions approved by the senior/corresponding author.

Teaching & Research			Level D
Benchmark	& Service. Distinguished nationally or internationally, Level D Teac informed and enhanced by engagement practices and partnership engagement and administration through their department, schoo	nce of exceptional distinction and achievements in the domains of Reching & Research staff deliver original, path-setting research and wid os. Level D Teaching & Research staff make outstanding independent lor interdisciplinary area, as well as the governance and collegial life teen 15 and 25; they also provide effective leadership of cross-discipl	e-ranging contributions to the advancement of fields of study that contributions to the advancement of research, teaching, e inside and outside of the institution. They lead applications for
Performance dimension	Research & Research Training	Teaching & Learning	Leadership & Service
Activity The range and volume of academic activities, inputs and outputs	Research and research training contributions normally equivalent to 40% of activity 9 publications over the last 3 years RHD supervision, including: Principal supervisor of 2–3 RHD students Member of 1 advisory panel for RHD student not under own supervision Sufficient category 1–4 income to sustainably lead a team of 2–3 externally-funded academic research staff	Teaching and learning contributions normally equivalent to 40% of activity. For example: Curriculum design Teaching preparation and delivery Assessment and student feedback Student pastoral care Coordination duties Completion of student feedback to students Participation in regular formal learning and teaching professional development	Leadership and service contributions normally equivalent to 20% of activity Positive engagement in teams and learning and career development of self and others Compliance with University statutes, delegations, policies and processes Active service to discipline and at department, school, faculty or University level (eg committee membership, coordination role) Mentor of staff and students (formal, informal, coordinator of or contributor to mentoring program) Facilitator of collaboration across disciplines, faculty,
Engagement The nature and role of engagement with communities, industry and government embedded within teaching, research and research training, leadership and service	Relevant entrepreneurship and engagement with disciplinary communities and government, business, professional or community organisations to enhance excellence in research and research training* Collaborative development and conduct of public-focused research programs with national and international partnerships beyond the academy*	Relevant entrepreneurship and engagement with government, business, professions or communities to enhance excellence in teaching and learning. For example: Curriculum design and delivery Extra-curricular activities contributing to the achievement of graduate outcomes Work integrated learning Initiatives that advance student equity, diversity or wellbeing	institution, beyond Effective leadership and service beyond the academy, contributing to intellectual, cultural, social, health and economic life nationally, including through: Professional leadership and expertise Engaging the public in the institutional mission Programs and partnerships that create social, cultural and economic value
Quality and impact The overall influence of academic work, including academic excellence, originality and recognition, as well as impact, adoption, benefits and influence, within and beyond the academy	At least 3 publications in the top 10% most cited (field-weighted) in core field over the last 3 years where you have a significant and substantive role*** Timely completion of RHD students Effective leadership of cross-disciplinary research projects and teams Recognition and esteem*	Contribution to at least 1 peer review of teaching and learning per year, either as reviewee or reviewer Portfolio of relevant quantitative and qualitative measures of teaching quality incorporating SES results (including an average score of ≥4.1 in SES question 4 [overall, this subject has been well-taught] over 3 years) Documented improvements in teaching and learning through action taken in response to SES feedback, peer review and other feedback, as well as engagement in teaching innovation Recognition and esteem. For example: Department / school / faculty awards and prizes for teaching and learning Teaching and learning innovation grant income	Effective demonstration and promotion of the: Values of the University University's expectations for appropriate behaviour, including respect and upholding the University's commitment to a safe, diverse and inclusive workplace Effective service and contribution to: Advancement of field Advancement, sustainability and capacity of department, school, faculty or University Leader of field, distinguished nationally or internationally Role model in relationships with students, professional staff and academics at all levels, and effective development of others, including: Attract, develop and retain talented individuals Build diverse and inclusive teams Lead both academic and professional staff

^{*} Refer to school-specific guidance for relevant indicators and examples. ** In some cases, equivalent research income, where the employment of academic research staff is not critical to the achievement of research quality and impact. ***A significant and substantive role includes first and senior/corresponding authorship, including co-first and co-corresponding authorships. Other authors will need to establish why their role was significant and substantive which may include: (a) a key role in the research planning phase including co-investigator status on funding supporting the research; (b) a major role (>25%) in the experimental, analytic or written work within the publication. Typically these roles would be substantiated in published/recorded authorship contributions approved by the senior/corresponding author.

Teaching & Research Level E

Teaching & Research Benchmark	Level E Teaching & Research staff typically demonstrate outstandi	ng performance and achievements in the domains of Research & Re	Level E esearch Training, Teaching & Learning and Leadership & Service.
	As eminent leaders in their discipline and scholars of internationa wide-ranging contributions to the advancement of fields of study leadership that advances research, teaching, engagement and adof the institution. They lead applications for and secure research in	I standing, Level E Teaching & Research staff deliver original, path-sithat are informed and enhanced by engagement practices and partiministration through their department, school or interdisciplinary and come and typically have an H-Index of more than 25; they also proble Teaching & Research staff serve as leaders of strategic and culture.	etting research of international and national significance and nerships. Level E Teaching & Research provide influential rea, as well as the governance and collegial life inside and outside vide influential leadership of cross-disciplinary research projects
Performance dimension	Research & Research Training	Teaching & Learning	Leadership & Service
Activity The range and volume of academic activities, inputs and outputs	Research and research training contributions normally equivalent to 40% of activity 12 publications over the last 3 years RHD supervision, including: Principal supervisor of 2–3 RHD students Member of 1 advisory panel for RHD student not under own supervision Sufficient category 1–4 income to sustainably lead a team of 3 or more externally-funded academic research staff**	Teaching and learning contributions normally equivalent to 40% of activity. For example: Curriculum design Teaching preparation and delivery Assessment and student feedback Student pastoral care Coordination duties Completion of student feedback to students Participation in regular formal learning and teaching professional development	Leadership and service contributions normally equivalent to 20% of activity Positive engagement in teams and learning and career development of self and others Compliance with University statutes, delegations, policies and processes Active service to discipline and at department, school, faculty or University level (eg committee membership, coordination role) Mentor of staff and students (formal, informal, coordinator of or contributor to mentoring program) Lead collaboration across disciplines, faculty, institution, beyond Active engagement in formal or informal leadership role
Engagement The nature and role of engagement with communities, industry and government embedded within teaching, research and research training, leadership and service	Influential entrepreneurship and contributions to disciplinary communities and government, business, professional or community organisations and partners to enhance excellence in research and research training* Leadership of collaborative, public-focused research, engagement or enterprise program with national and international partnerships beyond the academy*	Relevant entrepreneurship and engagement with government, business, professions or communities to enhance excellence in teaching and learning. For example: Curriculum design and delivery Extra-curricular activities contributing to the achievement of graduate outcomes Work integrated learning Initiatives that advance student equity, diversity or wellbeing	(department, school, faculty, University) Influential leadership and service beyond the academy, contributing to intellectual, cultural, social, health and economic life nationally or internationally, including through: Professional leadership and expertise Engaging the public in the institutional mission Programs and partnerships that create social, cultural and economic value
Quality and impact The overall influence of academic work, including academic excellence, originality and recognition, as well as impact, adoption, benefits and influence, within and beyond the academy	At least 4 publications in the top 10% most cited (field-weighted) in core field over the last 3 years where you have a significant and substantive role*** Timely completion of RHD students Influential leadership of major cross-disciplinary research projects and teams Recognition and esteem*	Contribution to at least 1 peer review of teaching and learning per year, either as reviewee or reviewer Portfolio of relevant quantitative and qualitative measures of teaching quality incorporating SES results (including an average score of ≥4.1 in SES question 4 [overall, this subject has been well-taught] over 3 years) Documented improvements in teaching and learning through action taken in response to SES feedback, peer review and other feedback, as well as engagement in teaching innovation Recognition and esteem. For example:	Effective demonstration and promotion of the: Values of the University University's expectations for appropriate behaviour, including respect and upholding the University's commitment to a safe, diverse and inclusive workplace Pre-eminence as a scholar and leader of international standing Role model in relationships with students, professional staff and academics at all levels, and effective development of others, including:
		 Department / school / faculty awards and prizes for teaching and learning Teaching and learning innovation grant income 	Lead both academic and professional staff Leader of strategic and cultural change within the institution, reflecting needs and aspirations of the faculty and University Ambassador for the faculty and University, advancing the capacity, sustainability and standing of both

^{*} Refer to school-specific guidance for relevant indicators and examples. ** In some cases, equivalent research income, where the employment of academic research staff is not critical to the achievement of research quality and impact. ***A significant and substantive role includes first and senior/corresponding authorship, including co-first and co-corresponding authorships. Other authors will need to establish why their role was significant and substantive which may include: (a) a key role in the research planning phase including co-investigator status on funding supporting the research; (b) a major role (>25%) in the experimental, analytic or written work within the publication. Typically these roles would be substantiated in published/recorded authorship contributions approved by the senior/corresponding author.

Teaching Specialist Level A

Benchmark	Level A Teaching Specialist staff are typically acquiring academic skills and building academic achievements in the domains of Teaching & Learning and Leadership & Service. Working with the suppo and guidance of more senior academic staff, Level A Teaching Specialist staff are expected to develop their expertise with an increasing degree of autonomy and work with limited supervision, as wel as part of a team. They actively contribute to engaged teaching and the quality of the student experience, student learning and student outcomes, while also undertaking administration relating primarily to their activities at the institution.		
Performance dimension	Teaching & Learning	Research & Research Training	Leadership & Service
Activity The range and volume of academic activities, inputs and outputs	Teaching and learning contributions normally equivalent to 80% of activity. For example: Teaching delivery Assessment and student feedback Student pastoral care Completion of student feedback to students Participation in regular formal teaching and learning professional development	Contribution to research and research training activity, engagement and quality and impact where relevant	Leadership and service contributions normally equivalent to 20% of activity Positive engagement in teams and learning and career development of self and others Compliance with University statutes, delegations, policies and processes
Engagement The nature and role of engagement with communities, industry and government embedded within teaching, research and research training, leadership and service	Emerging entrepreneurship and local engagement with government, business, professions or communities to enhance excellence in teaching and learning. For example: Initiatives that advance student equity, diversity or wellbeing Extra-curricular opportunities contributing to the achievement of graduate attributes		
Quality and impact The overall influence of academic work, including academic excellence, originality and recognition, as well as impact, adoption, benefits and influence, within and beyond the academy	Contribution to at least 1 peer review of teaching and learning per year, either as reviewee or reviewer Portfolio of relevant quantitative and qualitative measures of teaching quality incorporating SES results (including an average score of ≥4.1 in SES question 4 [overall, this subject has been well-taught] over 3 years) Documented action taken in response to SES feedback, peer review and other feedback leading to demonstrable improvements in teaching and learning		Values of the University University's expectations for appropriate behaviour, including respect and upholding the University's commitment to a safe, diverse and inclusive workplace

Appendix 2 14

Teaching Specialist	Level B
Teaching Specialist	Level B

Benchmark	Level B Teaching Specialist staff typically have well-established academic skills and strong acader independent contributions to engaged teaching and the quality of the student experience, studen activities and coordinating and/or leading the activities of other staff. Level B Teaching Specialist	t learning and student outcomes, te	aching in their discipline or related area, undertaking scholarly
Performance dimension	coordination of an award program. Teaching & Learning	Research & Research Training	Leadership & Service
Activity The range and volume of academic activities, inputs and outputs	Teaching and learning contributions normally equivalent to 80% of activity. For example: Curriculum design Coordination duties Teaching preparation and delivery Assessment and student feedback Student pastoral care Scholarly contributions (eg conference presentations, publications)* Completion of SES feedback to students Participation in regular formal teaching and learning professional development	Contribution to research and research training activity, engagement and quality and impact where relevant	Leadership and service contributions normally equivalent to 20% of activity Positive engagement in teams and learning and career development of self and others Compliance with University statutes, delegations, policies an processes
Engagement The nature and role of engagement with communities, industry and government embedded within teaching, research and research training, leadership and service	Relevant entrepreneurship and local engagement with government, business, professions or communities to enhance excellence in teaching and learning. For example: Work integrated learning Initiatives that advance student equity, diversity or wellbeing Curriculum design and delivery Extra-curricular activities contributing to the achievement of graduate outcomes		Active leadership and service beyond the academy, contributing to intellectual, cultural, social, health and economic life locally, including through: Professional leadership and expertise
Quality and impact The overall influence of academic work, including academic excellence, originality and recognition, as well as impact, adoption, benefits and influence, within and beyond the academy	Recognition and esteem (for example, department/school/faculty awards and prizes for teaching and learning, teaching and learning innovation grant income) Contribution to at least 1 peer review of teaching and learning, either as reviewee or reviewer Portfolio of relevant quantitative and qualitative measures of teaching quality incorporating SES results (including an average score of ≥4.1 in SES question 4 [overall, this subject has been well-taught] over 3 years) Documented improvements in teaching and learning through action taken in response to SES feedback, peer review and other feedback		Effective demonstration and promotion of the: Values of the University University's expectations for appropriate behaviour, including respect and upholding the University's commitment to a safe, diverse and inclusive workplace

^{*} Scholarly contributions may be in education or build on career history of disciplinary research.

Appendix 2 15

Teaching Specialist Level C

significant contributions to engaged teaching and the quality of the student experience, student Level C Teaching Specialist staff make original and independent scholarly contributions and play often perform the full academic responsibilities of and related administration for the coordination	learning and student outcomes at the or a major role in professional activities on of a large award program or a num	e institution, including through teaching and learning innovation. s relevant to their profession, discipline and/or community. They ber of smaller award programs of the institution, and they also
ů ů		Leadership & Service
Curriculum design Teaching preparation and delivery Assessment and student feedback Student pastoral care Coordination duties Scholarly contributions (eg conference presentations, publications)* Recipient of teaching and learning innovation grant Completion of SES feedback to students	research training activity, engagement and quality and impact where relevant	Leadership and service contributions normally equivalent to 20% of activity Positive engagement in teams and learning and career development of self and others Compliance with University statutes, delegations, policies and processes Active service to discipline and at department, school, faculty or University level (eg committee membership, coordination role)
communities to enhance excellence in teaching and learning. For example: Teaching innovation Local education policy and practice Curriculum design and delivery Extra-curricular activities contributing to the achievement of graduate outcomes Work integrated learning		Active leadership and service beyond the academy, contributing to intellectual, cultural, social, health and economic life nationally, including through: Professional leadership and expertise Engaging the public in the institutional mission
Demonstrable impact on teaching and learning innovation with department/school influence and potential for broader impact Influential role in teaching and learning agenda, programs or initiatives such as: Formal or informal coordination role Teaching and learning strategy, governance, management Student support initiatives Mentor of less experienced teaching staff Documented improvements in teaching and learning through action taken in response to SES feedback, peer review and other feedback Contribution to at least 1 peer review of teaching and learning, both as reviewee and reviewer Portfolio of relevant quantitative and qualitative measures of teaching quality incorporating SES results (including an average score of ≥4.1 in SES question 4 [overall, this subject has been well-taught] over 3 years)		Effective demonstration and promotion of the: Values of the University University's expectations for appropriate behaviour, including respect and upholding the University's commitment to a safe, diverse and inclusive workplace Effective service and contribution to: Advancement of field Advancement, sustainability and capacity of department school, faculty or University
	significant contributions to engaged teaching and the quality of the student experience, student Level C Teaching Specialist staff make original and independent scholarly contributions and play often perform the full academic responsibilities of and related administration for the coordinatic make significant contributions to administration activities of an organisational unit or an interdit Teaching a Learning Teaching and learning contributions normally equivalent to 80% of activity. For example: Curriculum design Teaching preparation and delivery Assessment and student feedback Student pastoral care Coordination duties Scholarly contributions (eg conference presentations, publications)* Recipient of teaching and learning innovation grant Completion of SES feedback to students Participation in regular formal teaching and learning professional development Relevant entrepreneurship and national engagement with government, business, professions or communities to enhance excellence in teaching and learning. For example: Teaching innovation Local education policy and practice Curriculum design and delivery Extra-curricular activities contributing to the achievement of graduate outcomes Work integrated learning Initiatives that advance student equity, diversity or wellbeing Demonstrable impact on teaching and learning innovation with department/school influence and potential for broader impact Influential role in teaching and learning agenda, programs or initiatives such as: Formal or informal coordination role Teaching and learning strategy, governance, management Student support initiatives Mentor of less experienced teaching staff Documented improvements in teaching and learning through action taken in response to SES feedback, peer review and other feedback Contribution to at least 1 peer review of teaching and learning, both as reviewee and reviewer Portfolio of relevant quantitative and qualitative measures of teaching quality incorporating SES results (including an average score of 2	Teaching and learning contributions normally equivalent to 80% of activity. For example: Curriculum design Teaching preparation and delivery Assessment and student feedback Student pastoral care Coordination duties Scholarly contributions (eg conference presentations, publications)* Recipient of teaching and learning innovation grant Completion of SES feedback to students Participation in regular formal teaching and learning professional development Relevant entrepreneurship and national engagement with government, business, professions or communities to enhance excellence in teaching and learning. For example: Teaching innovation Local education policy and practice Curriculum design and delivery Extra-curricular activities contributing to the achievement of graduate outcomes Work integrated learning Initiatives that advance student equity, diversity or wellbeing Demonstrable impact on teaching and learning innovation with department/school influence and potential for broader impact Influential role in teaching and learning agenda, programs or initiatives such as: Formal or informal coordination role Teaching and learning strategy, governance, management Student support initiatives Mentor of less experienced teaching staff Documented improvements in teaching and learning, both as reviewee and reviewer Portfolio of relevant quantitative and qualitative measures of teaching quality incorporating SES results (including an average score of 24.1 in SES question 4 [overall, this subject has been well-taught] over 3 years)

^{*} Scholarly contributions may be in education or build on career history of disciplinary research.

Teaching Specialist Level D **Benchmark** Level D Teaching Specialist staff typically demonstrate performance and achievements of exceptional distinction in the domains of Teaching & Learning and Leadership & Service. Recognised as distinguished nationally, they deliver inspirational teaching and make major contributions to the quality of the student experience, student learning and student outcomes that are underpinned by innovation and engagement. They make outstanding independent contributions to the advancement of teaching, scholarship and administration through their department, school or interdisciplinary area, as well as the governance and collegial life inside and outside of the institution. They also make lead innovations in teaching and foster the teaching and scholarship of others. Performance dimension Teaching & Learning Research & Research Training Leadership & Service Activity Formal teaching and learning leadership role (department/school/faculty) Contribution to research and Leadership and service contributions normally equivalent to The range and volume of research training activity. 20% of activity Teaching and learning contributions normally equivalent to 80% of activity. For example: academic activities, inputs engagement and quality and Curriculum design Positive engagement in teams and learning and career and outputs impact where relevant • development of self and others Teaching preparation and delivery Assessment and student feedback Compliance with University statutes, delegations, policies and Student pastoral care processes Coordination duties Active service to discipline and at department, school, faculty Scholarly contributions (eg publications, **invited** conference presentations) or University level (eg committee membership, coordination Recipient of teaching and learning innovation grant role) Mentor of staff and students (formal, informal, coordinator of or Completion of SES feedback to students contributor to mentoring program) Participation in regular formal teaching and learning professional development Facilitator of collaboration across disciplines, faculty, institution, beyond Relevant entrepreneurship and **national** engagement with government, business, professions Effective leadership and service beyond the academy, **Engagement** The nature and role of or communities to enhance excellence in teaching and learning. For example: contributing to intellectual, cultural, social, health and engagement with economic life nationally, including through: National education policy and practice Professional leadership and expertise communities, industry and Curriculum design and delivery government embedded • Extra-curricular activities contributing to the achievement of graduate outcomes Engaging the public in the institutional mission within teaching, research Work integrated learning Programs and partnerships that create social, cultural and and research training, Teaching innovation economic value leadership and service Initiatives that advance student equity, diversity or wellbeing Quality and impact Demonstrable national impact of scholarly contributions (for example through conference Effective demonstration and promotion of the: The overall influence of presentations, peer-reviewed publications) Values of the University academic work, including University's expectations for appropriate behaviour. Demonstrable **national** impact on teaching and learning innovation academic excellence, including respect and upholding the University's originality and recognition, commitment to a safe, diverse and inclusive workplace Contribution to at least 1 peer review of teaching and learning, both as reviewee and reviewer as well as impact, adoption, Effective service and contribution to: Portfolio of relevant quantitative and qualitative measures of teaching quality incorporating benefits and influence. Advancement of field SES results (including an average score of ≥4.1 in SES question 4 [overall, this subject has been within and beyond the Advancement, sustainability and capacity of department, well-taught] over 3 years) academy

* Scholarly contributions may be in education or build on career history of disciplinary research.

prizes)

feedback, peer review and other feedback

Teacher professional development

Mentor of less experienced teaching staff

Formal coordination role

Student support initiatives

Documented improvements in teaching and learning through action taken in response to SES

National recognition and esteem (for example, national innovation grant income, awards and

Influential role in teaching and learning agenda, programs or initiatives such as:

Teaching and learning strategy, governance, management

Appendix 2 17

school, faculty or University

Build diverse and inclusive teams

others, including:

Leader of field, distinguished nationally or internationally

and academics at all levels, and effective development of

Attract, develop and retain talented individuals

Lead both academic and professional staff

Role model in relationships with students, professional staff

Teaching Specialist Level E

Benchmark	Level E Teaching Specialist staff typically demonstrate outstanding performance and achievement discipline and scholars of international standing, they deliver inspirational teaching and make maj student experience, student learning and student outcomes that are underpinned by scholarship a and administration through their department, school or interdisciplinary area, as well as the gover teaching innovation grant income; they also provide influential leadership of cross-disciplinary teaching innovation grant income;	or original, innovative and distingui and engagement. They provide influ- mance and collegial life inside and o aching and learning projects and tea	shed contributions to scholarship, teaching and the quality of the ential leadership that advances teaching, learning, engagement utside of the institution. They lead applications for and secure ms and foster the scholarship of others. Level E Teaching staff
	serve as leaders of strategic and cultural change within the institution and ambassadors for the fac		
Performance dimension Activity	Teaching & Learning Teaching and learning contributions normally equivalent to 80% of activity. For example:	Research & Research Training Contribution to research and	Leadership & Service Leadership and service contributions normally equivalent to
The range and volume of academic activities, inputs	 Curriculum design Teaching preparation and delivery 	research training activity, engagement and quality and	20% of activity Positive engagement in teams and learning and career
and outputs	Assessment and student feedback	impact where relevant	development of self and others
	Student pastoral careCoordination duties		Compliance with University statutes, delegations, policies and processes
	Scholarly contributions (eg publications, invited conference presentations)*		Active service to discipline and at department, school, faculty
	Recipient of teaching and learning innovation grant Completion of SES feedback to students		or University level (eg committee membership, coordination role)
	Participation in regular formal teaching and learning professional development		Mentor of staff and students (formal, informal, coordinator of or contributor to mentoring program)
	Formal teaching and learning leadership role (department/school/faculty		Lead collaboration across disciplines, faculty, institution, beyond
			Active engagement in formal or informal leadership role (department, school, faculty, University)
Engagement	Relevant entrepreneurship and national and international engagement with government,	1	Influential leadership and service beyond the academy,
The nature and role of	business, professions or communities to enhance excellence in teaching and learning. For		contributing to intellectual, cultural, social, health and
engagement with	example:		economic life nationally or internationally, including through:
communities, industry and	Curriculum design and delivery		Professional leadership and expertise
government embedded	Extra-curricular activities contributing to the achievement of graduate outcomes		Engaging the public in the institutional mission
within teaching, research	Work integrated learning		Programs and partnerships that create social, cultural
and research training,	Teaching innovation		and economic value
leadership and service	International education policy and practice		
,	Initiatives that advance student equity, diversity or wellbeing		
Quality and impact	Significant contribution to the University's international profile in teaching and learning,	1	Effective demonstration and promotion of the:
The overall influence of	including through demonstrable international impact of scholarly contributions and on		Values of the University
academic work, including	teaching and learning innovation		 University's expectations for appropriate behaviour,
academic excellence,	Contribution to at least 1 peer review of teaching and learning, both as reviewee and reviewer		including respect and upholding the University's
originality and recognition,	Portfolio of relevant quantitative and qualitative measures of teaching quality incorporating SES		commitment to a safe, diverse and inclusive workplace
as well as impact, adoption,	results (including an average score of ≥4.1 in SES question 4 [overall, this subject has been well-		Pre-eminence as a scholar and leader of international standin
benefits and influence,	taught] over 3 years)		Role model in relationships with students, professional staff
within and beyond the	Documented improvements in teaching and learning through action taken in response to SES		and academics at all levels, and effective development of
academy	feedback, peer review and other feedback		others, including:
			Attract, develop and retain talented individuals
	Influential role in teaching and learning agenda, programs or initiatives such as: • Formal coordination role		Build diverse and inclusive teams
			Lead both academic and professional staff
	reaching and tearning strategy, governance, management		Leader of strategic and cultural change within the institution,
	 Teacher professional development Student support initiatives 		reflecting needs and aspirations of the faculty and University
	**		, , , , , , , , , , , , , , , , , , , ,
			Ambassador for the faculty and University, advancing the
	International recognition and esteem (for example, invited keynotes, department/school/faculty/University awards and prizes for teaching and learning, teaching and		capacity, sustainability and standing of both
	learning innovation grant income)		

learning innovation grant income)
* Scholarly contributions may be in education or build on career history of disciplinary research.

Academic Specialist Level A

Level A Academic Specialists are typically acquiring academic skills and building academic achievements in the domains of Leadership & Service and Research & Research Tr Learning. Working with the support and guidance of more senior academic staff, Level A Academic Specialists are expected to develop their expertise with an increasing degr with limited supervision as well as part of a team. Depending on their primary focus, Level A Academic Specialists contribute effectively to the quality, impact and public value following: research, research training, teaching and learning, including through emerging entrepreneurial and engagement practices and partnerships, and they often under relating primarily to their activities at the University. "Standard" expectations below must be interpreted in the context of individual position descriptions and the best Specialist roles.			op their expertise with an increasing degree of autonomy and work yely to the quality, impact and public value of one or more of the es and partnerships, and they often undertake administration
Performance dimension	Leadership & Service	Research & Research Training	Teaching & Learning
Activity The range and volume of academic activities, inputs and outputs	Positive engagement in teams and learning and career development of self and others	Where relevant, contributions to research and research training programs, projects and teams, including for example, through research support or research technology or research translation or research administration	Where relevant, contributions to teaching and learning programs, projects and teams, including through teaching support and assessment or curriculum design and delivery or translational teaching
	Compliance with University statutes, delegations, policies and processes		
Engagement The nature and role of engagement with communities, industry and government embedded within teaching, research and research training, leadership and service	·	Emerging entrepreneurship and local engagement with disciplinary communities and government, business, professional or community organisations to enhance excellence in research and research training. For example: Knowledge engagement with community or professional organisations	Emerging entrepreneurship and local engagement with disciplinary communities and government, business, professional or community organisations to enhance excellence in teaching and learning. For example: Extra-curricular activities contributing to the achievement of graduate outcomes Initiatives that advance student equity, diversity or wellbeing
Quality and impact The overall influence of academic work, including academic excellence, originality and recognition, as well as impact, adoption, benefits and influence, within and beyond the academy	Effective demonstration and promotion of the: Values of the University University's expectations for appropriate behaviour, including respect and upholding the University's commitment to a safe, diverse and inclusive workplace	Effective contributions to the quality, impact and public value of research and research training programs, projects and teams	Effective contributions to the quality, impact and public value of teaching and learning programs, projects and teams

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Academic Specialist Level B

Benchmark	Level B Academic Specialists typically have well-established academic skills and strong academic performance in the domains of Leadership & Service and Research & Research Training and/or Teaching & Learning. Depending on their primary focus, Level B Academic Specialists make independent contributions to the quality, impact and public value of one or more of the following : research, research training, teaching and learning, leadership and service, including through entrepreneurship and partnerships at the local or national level and, where relevant, scholarly outputs.* They contribute effectively to programs, projects and teams at department and school levels and provide service relating primarily to their activities at the institution. "Standard" expectations below must be interpreted in the context of individual position descriptions and the bespoke nature of Academic Specialist roles.			
Performance dimension	Leadership & Service	Research & Research Training	Teaching & Learning	
Activity The range and volume of academic activities, inputs and outputs	Leadership and service contributions normally equivalent to at least 20% of activity Positive engagement in teams and learning and career development of self and others Compliance with University statutes, delegations, policies and processes	Where relevant, contributions to research and research training programs, projects and teams, including through: Research project management Laboratory management Research translation Research technology Where relevant: Scholarly contributions*	Where relevant, contributions to teaching and learning programs, projects and teams, including through: Teaching and learning innovations Translational teaching Curriculum design and implementation Where relevant: Scholarly contributions* Teaching preparation, delivery and assessment	
		Scholarty Contributions	Teaching preparation, delivery and assessment Teaching compliance (laboratory management, OH&S)	
Engagement The nature and role of engagement with communities, industry and government embedded within teaching, research and research training, leadership and service	Active leadership and service beyond the academy, contributing to intellectual, cultural, social, health and economic life nationally, including through: Professional leadership and expertise Engaging the public in the institutional mission	Relevant entrepreneurship and local or national engagement with disciplinary communities and government, business, professional or community organisations to enhance excellence in research and research training. For example: Translation of research findings to policy Development of health promotion activities based on research findings Knowledge engagement with community or professional organisations	Relevant entrepreneurship and local or national engagement with disciplinary communities and government, business, professional or community organisations to enhance excellence in teaching and learning. For example: Curriculum design and delivery Work integrated learning Extra-curricular activities contributing to the achievement of graduate outcomes Initiatives that advance student equity, diversity or wellbeing	
Quality and impact The overall influence of academic work, including academic excellence, originality and recognition, as well as impact, adoption, benefits and influence, within and beyond the academy	Effective demonstration and promotion of the: Values of the University University's expectations for appropriate behaviour, including respect and upholding the University's commitment to a safe, diverse and inclusive workplace	Effective contributions to the quality, impact and public value of research and research training programs, projects and teams Recognition and esteem (for example, department/school/faculty awards and prizes for research and research training and/or engagement)	Effective contributions to the quality, impact and public value of teaching and learning programs, projects and teams Recognition and esteem (for example, department/school/faculty/awards and prizes for teaching and learning and/or engagement)	

^{*} Scholarly contributions may build on career history of disciplinary research, or be in education, or relate to role-specific programs and projects (eg policy reports, submissions, best practice guidelines)

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Academic Specialist Level C

Benchmark	Level C Academic Specialists typically have established mastery of academic skills and excellent performance in the domains of Leadership & Service and Research & Research Training and/or Teaching & Learning. Depending on their primary focus, Level C Academic Specialists make significant original contributions to the quality, impact and public value of one or more of the following : research, research training, teaching and learning, leadership and service, including through established entrepreneurial and engagement practices and partnerships at the national level and, where relevant, scholarly outputs.* They make significant contributions to the administration activities of an organisational unit or interdisciplinary area, may serve as a principal or co-supervisor for graduate researchers, often contribute to applications for, and secure internal and external income, and their innovations, contributions and achievements are recognised as influential at the national level. "Standard" expectations below must be interpreted in the context of individual position descriptions and the bespoke nature of Academic Specialist roles.			
Performance dimension	Leadership & Service	Research & Research Training	Teaching & Learning	
Activity The range and volume of academic activities, inputs and outputs	Leadership and service contributions normally equivalent to at least 20% of activity Positive engagement in teams and learning and career development of self and others Compliance with University statutes, delegations, policies and processes Active service to discipline and at department, school, faculty or University level (eg committee membership, coordination role)	Where relevant, contributions to research and research training programs, projects and teams, including through: • Leadership of research and research training team/s • Research project or clinical trials management • Research translation • Research technology Where relevant: Contributions to applications for and securing of research income, including category 1–4 income Scholarly contributions*	Where relevant, contributions to teaching and learning programs, projects and teams, including through: Leadership of teaching and learning team/s Teaching and learning innovations Translational teaching Curriculum design and implementation Where relevant: Contributions to applications for and securing of teaching and learning innovation income Scholarly contributions* Teaching preparation, delivery and assessment	
Engagement The nature and role of engagement with communities, industry and government embedded within teaching, research and research training, leadership and service	Effective leadership and service beyond the academy, contributing to intellectual, cultural, social, health and economic life nationally, including through: Professional leadership and expertise Engaging the public in the institutional mission Programs and partnerships that create social, cultural and economic value	Established entrepreneurship and national engagement with disciplinary communities and government, business, professional or community organisations to enhance excellence in research and research training. For example: Commercialising research innovations Development of health promotion activities based on research findings Translation of research findings to policy Knowledge engagement with community or professional organisations Industry collaboration programs Collaborative development and conduct of public-focused research programs with national and international partnerships beyond the academy	Teaching compliance (laboratory management, OHS) Established entrepreneurship and national engagement with disciplinary communities and government, business, professional or community organisations to enhance excellence in teaching and learning. For example: National education policy and practice Teaching innovation Work integrated learning Curriculum design and delivery Extra-curricular activities contributing to the achievement of graduate outcomes Initiatives that advance student equity, diversity or wellbeing	
Quality and impact The overall influence of academic work, including academic excellence, originality and recognition, as well as impact, adoption, benefits and influence, within and beyond the academy	Effective demonstration and promotion of the: Values of the University University's expectations for appropriate behaviour, including respect and upholding the University's commitment to a safe, diverse and inclusive workplace Effective service and contribution to: Advancement of field Advancement, sustainability and capacity of department, school, faculty or University	Demonstrable impact on research and research training programs, projects and teams with department/school influence and potential for broader impact Influential role within cross-disciplinary research projects and teams Recognition and esteem (for example, department/school/faculty/University awards and prizes for research and research training and/or engagement)	Demonstrable impact on teaching and learning programs, projects and teams with department/school influence and potential for broader impact Influential role within teaching and learning agenda, including for example through: • Mentoring of less experienced teaching staff • Contribution to peer review of teaching and learning Recognition and esteem (for example, department/school/faculty/University awards and prizes for teaching and learning and/or engagement)	

^{*} Scholarly contributions may build on career history of disciplinary research, or be in education, or relate to role-specific programs and projects (eg policy reports, submissions, best practice guidelines)

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Academic Specialist Level D Benchmark Level D Academic Specialists typically demonstrate performance of exceptional distinction and achievements in the domains of Leadership & Service and Research & Research Training and/or Teaching & Learning, Level D Academic Specialists make outstanding independent contributions to the advancement of research and/or teaching, and engagement and administration through their

department, school or interdisciplinary area, as well as the governance and collegial life inside and outside of the institution. Distinguished nationally or internationally, Level D Academic Specialists deliver original and wide-ranging contributions to one or more of the following: research, research training, teaching and learning, leadership and service, including through influential entrepreneurship and engagement practices and partnerships at the national and international level. They often lead applications for, and secure internal and external income, may serve as a principal or co-supervisor for graduate researchers, provide effective leadership of cross-disciplinary projects and teams and foster the research, teaching and scholarship of others. "Standard" expectations below must be interpreted in the context of individual position descriptions and the bespoke nature of Academic Specialist roles. Performance dimension Leadership & Service Research & Research Training Teaching & Learning Leadership and service contributions normally equivalent to at Where relevant, contributions to teaching and learning agenda, Activity Where relevant, contributions to research and research training The range and volume of least 20% of activity agenda, including through: including through: academic activities, inputs Leading clinical trials Leadership of teaching and learning team/s Positive engagement in teams and learning and career Leadership of research and research training team/s Program accreditation and outputs development of self and others Research translation Teaching and learning innovations Research technology Curriculum design, implementation and review Compliance with University statutes, delegations, policies and processes Where relevant: Where relevant: Scholarly contributions* Scholarly contributions* Active service to discipline and at department, school, faculty or Applications for, and securing of, research income, Teaching preparation, delivery and assessment University level (eg committee membership, coordination role) including category 1–4 income **Applications** for, and securing of, teaching and learning Mentor of staff and students (formal, informal, coordinator of or **Graduate researcher supervision** innovation income contributor to mentoring program) Facilitator of collaboration across disciplines, faculty, institution, beyond Engagement Effective leadership and service beyond the academy. Influential entrepreneurship and contributions to national and Influential entrepreneurship and contributions to national and contributing to intellectual, cultural, health, social and The nature and role of international disciplinary communities and government. international disciplinary communities and government. engagement with economic life nationally, including through: business, professional or community organisations and partners business, professional or community organisations and partners Professional leadership and expertise to enhance excellence in research and research training. For to enhance excellence in teaching and learning. For example: communities, industry and aovernment embedded Engaging the public in the institutional mission **International** education policy and practice example: within teaching, research Programs and partnerships that create social, cultural and Contribution to professional bodies Curriculum design and delivery and research training, economic value Commercialising research innovations Extra-curricular activities contributing to the achievement Development of health promotion activities based on leadership and service of graduate outcomes research findings Work integrated learning Translation of research findings to policy Teaching innovation Knowledge engagement with community or professional Initiatives that advance student equity, diversity or organisations wellbeing Industry collaboration programs **Leadership of** collaborative, public-focused research, engagement or enterprise program with national and international partnerships beyond the academy Demonstrable impact on research and research training **Ouality and impact** Effective demonstration and promotion of the: Demonstrable impact on teaching and learning programs. projects and teams with national or international influence The overall influence of Values of the University programs, projects and teams with national or international academic work, including University's expectations for appropriate behaviour, influence **Effective leadership of** teaching and learning agenda, academic excellence, including respect and upholding the University's Effective leadership of cross-disciplinary research projects including for example through: originality and recognition, commitment to a safe, diverse and inclusive workplace and teams Strategy, governance, management as well as impact, adoption, Workforce development Effective service and contribution to: benefits and influence. **National** recognition and esteem (for example, Advancement of field Mentoring of less experienced teaching staff within and beyond the department/school/faculty/University/national awards and Advancement, sustainability and capacity of department, Contribution to peer review of teaching and learning academy prizes for research and research training and/or engagement) school, faculty or University National recognition and esteem (for example, Where relevant: Leader of field, distinguished nationally or internationally department/school/faculty/University/national awards and Timely graduate researcher completion rate prizes for teaching and learning and/or engagement, teaching Role model in relationships with students, professional staff and learning innovation income) and academics at all levels, and effective development of

others, including:

Attract, develop and retain talented individuals

Build diverse and inclusive teams

Lead both academic and professional staff Scholarly contributions may build on career history of disciplinary research, or be in education, or relate to role-specific programs and projects (eg policy reports, submissions, best practice guidelines)

Academic Specialist Level E Benchmark Level E Academic Specialists typically demonstrate outstanding performance and achievements in the domains of Leadership & Service and Research & Research Training and/or Teaching & Learning. They provide influential leadership that advances research and/or teaching, engagement and administration through their department, school or interdisciplinary area, as well as the governance and collegial life inside and outside of the institution. As scholars of international standing, they deliver original and wide-ranging contributions of international and national significance, including through leading entrepreneurship and engagement practices and partnerships nationally and internationally. They often lead applications for, and secure internal and external income and may serve as a principal or co-supervisor of graduate researcher students. They provide influential leadership of cross-disciplinary research projects and teams and foster the scholarship and development of others. Level E Academic Specialists also serve as leaders of strategic and cultural change within the institution and ambassadors for the faculty and University, advancing the capacity, sustainability and standing of both. "Standard" expectations below must be interpreted in the context of individual position descriptions and the bespoke nature of Academic Specialist roles. Performance dimension Leadership & Service Research & Research Training Teaching & Learning Leadership and service contributions normally equivalent to at Where relevant, contributions to research and research training Where relevant, contributions to teaching and learning agenda, Activity The range and volume of least 20% of activity agenda, including through: including through: academic activities, inputs Leadership of research and research training team/s Leadership of teaching and learning team/s Positive engagement in teams and learning and career Research translation Program accreditation and outputs development of self and others • Research technology Teaching and learning innovations • Leading clinical trials Curriculum design, implementation and review Compliance with University statutes, delegations, policies and processes Where relevant: Where relevant: Scholarly contributions* Scholarly contributions* Active service to discipline and at department, school, faculty or Graduate researcher supervision Teaching preparation and delivery University level (eg committee membership, coordination role) Applications for, and securing of, research income. Applications for, and securing of, teaching and learning Mentor of staff and students (formal, informal, coordinator of or including category 1–4 income innovation income contributor to mentoring program) Lead collaboration across disciplines, faculty, institution, beyond Active engagement in formal or informal leadership role (department, school, faculty, University) Engagement Influential leadership and service beyond the academy. **Leading** entrepreneurship and contributions to national and **Leading** entrepreneurship and contributions to national and The nature and role of contributing to intellectual, cultural, social, health and international disciplinary communities and government, international disciplinary communities and government, economic life nationally or internationally, including through: engagement with business, professional or community organisations and business, professional or community organisations and communities, industry and Professional leadership and expertise partners to enhance excellence in research and research partners to enhance excellence in teaching and learning. For government embedded Engaging the public in the institutional mission training. For example: example: within teaching, research Programs and partnerships that create social, cultural and Contribution to professional bodies Curriculum design and delivery and research training, economic value Commercialising research innovations Extra-curricular activities contributing to the achievement Development of health promotion activities based on leadership and service of graduate outcomes research findings Work integrated learning Translation of research findings to policy Teaching innovation Knowledge engagement with community or professional International education policy and practice organisations Initiatives that advance student equity, diversity or Industry collaboration programs wellbeing Leadership of collaborative, public-focused research. engagement or enterprise program with national and international partnerships beyond the academy Quality and impact Effective demonstration and promotion of the: Significant contribution to the University's international Significant contribution to the University's international The overall influence of Values of the University profile in research and research training profile in teaching and learning academic work, including University's expectations for appropriate behaviour, **Influential** leadership of major cross-disciplinary research **Influential** leadership in teaching and learning agenda. academic excellence, including respect and upholding the University's including, for example, through: projects and teams commitment to a safe, diverse and inclusive workplace originality and recognition, Strategy, governance, management as well as impact, adoption, **International** recognition and esteem (for example, invited Pre-eminence as a scholar and leader of international standing Workforce development benefits and influence. keynotes, department/school/faculty/University/national and Mentoring of less experienced teaching staff within and beyond the Role model in relationships with students, professional staff and international awards and prizes for research and research Contribution to peer review of teaching and learning academy academics at all levels, and effective development of others, training and/or engagement) including: **International** recognition and esteem (for example, invited Where relevant: Attract, develop and retain talented individuals keynotes, department/school/faculty/University/national Timely graduate researcher completion rate Build diverse and inclusive teams awards and prizes for teaching and learning and/or Lead both academic and professional staff engagement, teaching and learning innovation income) Leader of strategic and cultural change within the institution, reflecting needs and aspirations of the faculty and University

Ambassador for the faculty and University, advancing the

capacity, sustainability and standing of both

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^{*} Scholarly contributions may build on career history of disciplinary research, or be in education, or relate to role-specific programs and projects (eg policy reports, submissions, best practice guidelines)