

HONORARY APPOINTMENTS AND UNIVERSITY VISITORS PROCEDURE (MPF1156)

SCHEDULE B – DISTINGUISHING BETWEEN HONORARY APPOINTMENTS AND ACADEMIC VISITORS

Academic Visitor	Honorary Fellow	Visiting Professor	Professor Emeritus
For academic staff from other universities visiting the University of Melbourne	For individuals (e.g. academic, industry, clinical) who make significant contribution to the University on an ongoing basis	For senior (usually non-academic international) visitors	For Professors who have resigned or retired from the University of Melbourne
Not awarded an academic title	Awarded academic title	Awarded academic title of Professor	Awarded academic title of Emeritus Professor
One off contribution	Ongoing contribution	May be one off or ongoing	Not related to any level of contribution
Length of appointment varies but generally less than one year	Length of appointment varies but may be up to five years	Length of appointment varies but generally less than one year	Length of appointment ongoing
Not included in University calendar	Included in University calendar	Not included in University calendar	Included in University calendar
Appointment approved by Dean or Head	Appointment approved by Head of Department of Senior Appointments and Promotions committee	Appointment approved by Council Sub committee	Appointment approved by Senior Appointments and Promotions Committee
Does not receive remuneration	Does not receive remuneration	Does not receive remuneration	Does not receive remuneration
University may cover reasonable living and travel expenses	University may cover reasonable living and travel expenses	University may cover reasonable living and travel expenses	University may cover reasonable living and travel expenses
Does not perform work which would create employment relationship	Does not perform work which would create employment relationship	Does not perform work which would create employment relationship	Does not perform work which would create employment relationship

REVIEW

This schedule is to be reviewed by 28 February 2015.

VERSION HISTORY

Version	Approved By	Approval Date	Effective Date	Sections Modified
1	Senior Vice-Principal	21 August 2012	21 August 2012	New version arising from the Policy Simplification Project. Loaded into MPL as Version 1.