

Program Manager, Distributed Leadership (Cancer Research & Translation)

Flexible options available: Full-time or part-time
Maximum Term Contract to 30 June 2024

- Seeking a scientist with the ability to influence change
- Play a key role in facilitating cancer research translation
- Combine your considerable research, stakeholder and project management skills

This opportunity is funded through to mid-2024 and is offered as either a full-time or a part-time position at three or four days per week.

We are excited to be offering a unique and fulfilling role as Program Manager, Distributed Leadership (Cancer Research & Translation), supporting some of Australia's most experienced professionals in the cancer field to facilitate systemic change.

You'll be well versed in the challenges and opportunities presented in taking research from bench to bedside. Your maturity and exceptional people skills will be appreciated by a cross-functional team based in research institutes and hospitals.

Distributed Leadership program

The Distributed Leadership program is an innovative component of VCCC's Strategic Program Plan. The goal of the program is to facilitate more rapid translation of research-derived evidence into clinical care.

Aims are to reduce the evidence-to-practice gap across tumour streams to achieve a range of strategic outcomes.

About the role

You will join a group of Program Managers responsible for supporting tumour stream clinician-researchers from across the VCCC alliance. These clinician-researchers are known as *Strategic Leads*. Your role will be to facilitate the work of the Strategic Leads, who form a core and influential part of the VCCC's distributed leadership model, working together to achieve collective results that no one person or organisation can achieve individually. You will join a team with expertise in research development, education and training, program development and evaluation.

Key responsibilities

- Reporting to Head of Research and Head of Education take responsibility for working with several tumour Strategic Leads to achieve program goals
- Contribute to the leadership of the VCCC alliance through supporting cancer tumour stream and cancer-themed projects and activities

- Contribute to critical reporting and evaluation of the Distributed Leadership program to inform its ongoing development
- Identify and facilitate applications for external/leveraged opportunities including Medical Research Future Fund (MRFF) and National Health and Medical Research Council (NHMRC) funding.

Program management for the Distributed Leadership program including:

- Design and program manage workshops, symposia and other research and education events with the VCCC Education and Training team
- Engage stakeholders from across the VCCC member organisations, and beyond to optimise participation in and dissemination of learnings from the program
- Support Steering Group meetings with planning and facilitation
- Track program and project budgets
- Develop and implement a program evaluation plan to track key program outputs and outcomes
- Prepare high-quality communication materials, reports and presentations
- Facilitate consumer involvement in the development, implementation and evaluation of the programs to leverage valuable perspective and input.

About You:

First and foremost, you will have a proven ability to engage with and establish strong working relationships with senior clinicians and researchers. As a proactive and highly motivated person, you will have extensive experience in translational research (preferably in an oncology setting), and a passion for improving the status quo.

You will be comfortable leveraging your significant health care experience, taking the initiative to drive innovation opportunities. You will be an adept problem-solver. You will thrive on working in a fast-paced, collaborative environment, and will be skilled at facilitating consensus-based decisions with steering groups and key stakeholders. You are likely to have:

- Postgraduate degree, preferably a PhD, in a relevant discipline such as public health, biological science, or clinical research
- Proven experience in the health and medical research and/or healthcare sectors with a demonstrated understanding of:
 - system-level opportunities and barriers for optimal integration of research, education/training and clinical care to improve patient outcomes
 - mechanisms that govern health and medical research, professional development of healthcare professionals, clinical trials, and the use of clinical and health data for research purposes
- Strong understanding of program management frameworks and methodologies
- Outstanding interpersonal skills including the ability to effectively communicate and engage with academics, clinicians, researchers, and collaborative groups
- A high level of initiative, creativity, and innovative thinking with the ability to problem-solve and put in place innovative solutions

- Experience in implementation science and program evaluation is highly desirable, particularly for programs designed to induce system change
- Excellent written and oral communication skills including report writing and meeting facilitation
- Demonstrated track-record in facilitating multi-site, multidisciplinary collaborations for external competitive funding is advantageous.

About the Victorian Comprehensive Cancer Centre

The vision for the Victorian Comprehensive Cancer Centre (VCCC) is to save lives through the integration of consumer-engaged cancer research, education and patient care.

Founded in the holistic principles of the internationally-recognised Comprehensive Cancer Centre model, the VCCC alliance brings together 10 of Victoria's leading research, academic, and clinical institutions to achieve what can only be done through state-wide collaboration. Together we will improve outcomes in cancer in metropolitan, regional and rural Victoria, and forge new approaches to cancer research, education, and patient care for all.

The VCCC's multi-site, multidisciplinary model brings together the complementary strengths of Peter MacCallum Cancer Centre, Melbourne Health (including The Royal Melbourne Hospital), the University of Melbourne, Walter and Eliza Hall Institute of Medical Research, The Royal Women's Hospital, The Royal Children's Hospital, Western Health, St Vincent's Hospital Melbourne (including St Vincent's Institute), Austin Health (including the Olivia Newton-John Cancer Research Institute and Austin Lifesciences) and Murdoch Children's Research Institute.

VCCC is made up of a tight-knit team of staff who form the backbone working to facilitate the power of collective impact across the VCCC alliance and beyond.

Team Values

Better Together – we connect and support to empower sustainable change

Integrity – we are respectful of the cancer community and accountable for our contribution

Bold – we cultivate ideas and dare to innovate

Patient-centred – we place patients with cancer at the centre of all we do

For All – we champion equity of cancer care for every Victorian

Equity & Inclusion

The Victorian Comprehensive Cancer Centre values diversity and is an equal opportunity employer. We are committed to providing an inclusive work environment, free from all forms of unlawful discrimination, harassment, bullying, vilification and victimisation.

Contact for Enquiries

For a confidential conversation regarding the role, please contact Dr Mark Buzza, Head of Research on 0407 553 501.

Secondment

With the ongoing objective of enhancing relationships with our alliance partners, this position may be able to be arranged as a secondment within a VCCC partner organisation. Employees within the VCCC alliance are encouraged to contact Caroline Bando, Business Partner, People & Culture on 0407 042 369 (Monday - Thursday) to discuss the possibility of a suitable arrangement.

To Apply

[Download a copy of the position description](#)

from <https://www.viccompcancerctr.org/opportunities/>

Applications should consist of your CV and a covering letter outlining the key reasons for your interest in the role specifically addressing the key selection criteria in the [position description](#).

Please also indicate your preference for full-time or number of part-time days when you submit your application. Note: Applicants must have permanent residency status to be considered.

Please lodge your application [via Seek](#) no later than 5.00pm, Tuesday 6 April 2021. The closing date may be brought forward if applications meeting the key selection criteria are received in advance of this date.