

PROJECT OFFICER – FRONT END REDESIGN



- A great opportunity to join a leader in youth mental health
- Purposeful work and make a real difference
- Full-time fixed term until 30 June 2021 with opportunity for further employment
- Generous NFP salary packaging and flexible work/life balance arrangements
- Participate in Orygen's climate action group, parents/carers Hub, LGBTIQA+ network and wellbeing and fundraising events

The Opportunity

Orygen is seeking an experienced project officer in health services and with a passion for service improvement in youth mental health. You will be well supported to ensure your career at Orygen is both fulfilling and rewarding without compromising on your life goals.

If you have a passion for the field of youth mental health and want to make a real difference to the lives of young people and their families and share Orygen's values of respect, accountability, teamwork, excellence and innovation, then we would love you to apply for our Project Officer, Front End Redesign role!

About Orygen

We believe that all young people deserve to grow into adulthood with optimal mental health. Everything we do is focused on this outcome. Orygen is leading and redefining what's possible in global research, policy, education and clinical care. Find out more on our [website](#).

Orygen clinical services include five headspace centres, a primary care clinic in Parkville, and the Orygen Specialist Tertiary Services. Orygen is developing a new system of Youth Mental Health for North Western Melbourne. Within this, the Front-End Redesign is creating an innovative, integrated access system for young people entering Orygen Clinical Services.

The role and your impact

The Project Officer – Front End Redesign role focuses on the 'Front End' or initial contact, triage and assessment, care planning and decision-making processes of a new regional model of care. The Project Officer will assist in key administrative, operational and consultation processes under the direction of the Project Manager – Front End Redesign. Key priorities in 2021 include trialing and rolling out an innovative approach to youth mental health assessment and engagement, designing clinical processes that lead to seamless care for young people, and implementing infrastructure (EMR, phones) to support the new system.

The Project Officer will:

- With support and oversight by the Project Manager, undertake activities that progress the Front End Redesign of the broader Regional Model Implementation Plan.
- Actively involve young people in the co-design, co-implementation and evaluation of the new Front End.
- Support the implementation and evaluation of new triage and assessment processes and enhance systems and processes including engagement, online screening, self assessment platforms and shared decision making processes with young people.
- Work closely with the Orygen led headspace and OSS Managers to support the design and implementation of new front end systems that facilitate seamless access and transitions of clients from the 'front end' to service delivery at various Orygen locations
- The provision and development of resources, processes, policies and protocols that are required to progress the implementation of front end service reform.
- Support the development and delivery of any service development and workforce development activities, including need assessments, planning resources or identified training requirements.

- Actively participate in workshops and forums, where appropriate, to progress the regional model generally.

Benefits

Depending on your skills and experience, a salary of \$80,000 - \$90,000 p.a. is offered plus superannuation, access to generous NFP salary packaging, flexible work/life balance benefits, great supportive team, purposeful work that makes a real difference to lives of young people and their families and carers and career opportunities within an organisation that is the leader in youth mental health.

About you

To be successful in this role, the key selection criteria are as follows:

- Demonstrated experience in project work in health services, including ability to conceptualise, develop, plan, prioritise and complete tasks by deadlines
- Tertiary qualifications in allied health or health related discipline
- Highly developed organisational, administrative and time management skills
- Experience in working collaboratively and developing effective internal and external relationships with well-developed interpersonal and communication skills (verbal and written)
- Ability to take initiative and work independently with proven problem solving capabilities
- Knowledge of the mental health system of care and in particular within a youth mental health context

To learn more about this opportunity, please go to www.orygen.org.au/About/Work-with-Us to view the Position Description or contact Alex Nicol at alex.nicol@orygen.org.au or Amelia Callaghan at amelia.callaghan@orygen.org.au for a confidential discussion.

Apply

Please submit your resume and cover letter addressing the above key selection criteria to careers@orygen.org.au, using the subject line 'Project Officer – Front End Redesign' followed by your 'full name'.

Closing date: Sunday 14th February 2021.

You are encouraged to submit your application as soon as possible. Orygen may close the advertisement before the closing date.

Orygen is dedicated to gender equality, diversity and inclusivity. We strive to continue to build a culturally safe workplace where our values underpin the way we work and our strategic commitment to partner with First Nations people of Australia, young people and their families, LGBTIQ+ people and CALD people. We strongly encourage applications from the First Nations people.