Resolutions of the Academic Board

MELBOURNE SCHOOL OF ENGINEERING

These resolutions contain the minimum entry requirements for consideration for selection into courses of the University and are published in accordance with Part 2 [8(4)] of the Academic Board Regulation:

‘The Academic Secretary must publish all Board resolutions in a form approved by the Board.’

<table>
<thead>
<tr>
<th>Melbourne School of Engineering</th>
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</thead>
<tbody>
<tr>
<td><strong>Course Name</strong></td>
<td><strong>Approved at Board meeting (number)</strong></td>
</tr>
<tr>
<td>Credit point value</td>
<td></td>
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<tr>
<td>Minimum entry requirements</td>
<td></td>
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<tr>
<td><strong>Master of Architectural Engineering</strong></td>
<td>AB 04/2015</td>
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<tr>
<td>(450 credit points)</td>
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<tr>
<td>1. In order to be considered for entry applicants must have completed:</td>
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<tr>
<td>• an undergraduate degree in an architecture or engineering discipline with a weighted average mark of at least H3 (65%), or equivalent; and</td>
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<tr>
<td>• a design portfolio in a format as specified by the Selection Committee; and</td>
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<tr>
<td>• a personal statement outlining relevant prior study and work experience, and motivation to undertake the course; and</td>
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<tr>
<td>• at least 25 points of appropriate tertiary level Mathematics and at least 25 points of appropriate tertiary level Science.</td>
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<tr>
<td>Applicants who are completing pre-requisite subjects as single subject study in order to meet the Mathematics and/or Science entry requirements will be required to achieve a grade of at least H3 (65%) or equivalent in each individual prerequisite subject to satisfy this entry requirement.</td>
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<tr>
<td>Meeting these requirements does not guarantee selection.</td>
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<tr>
<td>2. In ranking applications, the Selection Committee will consider:</td>
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<tr>
<td>• prior academic performance; and</td>
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<tr>
<td>• the personal statement; and</td>
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<tr>
<td>• the design portfolio.</td>
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<tr>
<td>3. The Selection Committee may seek further information to clarify any aspect of an application in accordance with the Academic Board rules on the use of selection instruments.</td>
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<tr>
<td>4. Applicants are required to satisfy the university’s English language requirements for graduate courses. For those applicants seeking to meet these requirements by one of the standard tests approved by the Academic Board, performance band 6.5 is required.</td>
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<tr>
<td>Note. Students will enter the degree with an engineering or architecture undergraduate major, and will be given 100 credit points of advanced standing upon entry. The Master of Architectural Engineering will only require the completion of 350 credit points.</td>
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</table>
| Master of Environmental Engineering  
(100 credit points) | 07/2014  | 206EC |
<table>
<thead>
<tr>
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<tbody>
<tr>
<td>1. In order to be considered for entry, applicants must have completed:</td>
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<tr>
<td>• a four year degree in an engineering discipline with a weighted average mark of at least H3 (65%) or equivalent, or</td>
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<tr>
<td>• an undergraduate degree in a cognate discipline with a weighted average mark of at least H3 (65%) or equivalent and at least two years of documented relevant professional or work experience.</td>
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<tr>
<td>Meeting these requirements does not guarantee selection.</td>
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<tr>
<td>2. In ranking applications, the Selection Committee will consider:</td>
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<td></td>
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<tr>
<td>• prior academic performance; and where relevant</td>
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<tr>
<td>• the professional experience.</td>
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<tr>
<td>3. The Selection Committee may seek further information to clarify any aspect of an application in accordance with the Academic Board rules on the use of selection instruments.</td>
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<tr>
<td>4. Applicants are required to satisfy the university’s English language requirements for graduate courses. For those applicants seeking to meet these requirements by one of the standard tests approved by the Academic Board, performance <strong>band 6.5</strong> is required.</td>
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| Master of Business Administration/Master of Information Systems  
(325 credit points) | AB 07/2014  | MC-BUSAIS |
<table>
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<tr>
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<tbody>
<tr>
<td>1. In order to be considered for entry, applicants must have completed:</td>
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<tr>
<td>• an undergraduate degree in Information Systems with a weighted average mark of at least H3 (65%) or equivalent; and</td>
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<tr>
<td>• the Graduate Management Admission Test (GMAT); and</td>
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<tr>
<td>• two years of documented relevant work experience; and</td>
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<tr>
<td>• a personal statement outlining why they wish to be considered for the course.</td>
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<tr>
<td>Applicants are also required to nominate two referees. Meeting these requirements does not guarantee selection.</td>
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<tr>
<td>2. In ranking applications, the Selection Committee will consider:</td>
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<tr>
<td>• prior academic performance; and</td>
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<tr>
<td>• the GMAT score; and</td>
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<tr>
<td>• the work experience; and</td>
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<tr>
<td>• the personal statement; and</td>
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<tr>
<td>• the referee reports; and for short-listed applicants</td>
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<tr>
<td>• an interview.</td>
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<tr>
<td>3. The Selection Committee may seek further information to clarify any aspect of an application in accordance with the Student Application and Selection Procedure.</td>
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<tr>
<td>4. Applicants are required to satisfy the university’s English language requirements for postgraduate courses. For those applicants seeking to meet these requirements by one of the standard tests approved by the Academic Board, performance <strong>band 6.5</strong> is required.</td>
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</table>
| Note.  
(a) References above to a degree in Information Systems means a degree with at least 60% of specialised information systems studies, including a balanced mix of technical and |         |         |
management topics, project management and professional ethics.
(b) The interview for short-listed applicants is for eliciting information on the following matters:
- standard of academic record;
- nature and length of employment experience;
- achievements subsequent to graduation;
- reasons for seeking admission;
- interpersonal and communication skills;
- maturity and motivation.

International and interstate applicants may be interviewed by telephone.

<table>
<thead>
<tr>
<th>Table Cell</th>
<th>Master of Engineering Management</th>
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<tbody>
<tr>
<td></td>
<td>(100 credit points)</td>
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<tr>
<td>1.</td>
<td>In order to be considered for entry, applicants must have completed:</td>
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<tr>
<td></td>
<td>a four year undergraduate degree in engineering or a cognate discipline with a weighted average mark of at least H3 (65%) average, or equivalent, or</td>
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<tr>
<td></td>
<td>an undergraduate degree in an appropriate discipline with a weighted average mark of at least H3 (65%) average, or equivalent, plus a graduate diploma in a cognate discipline and at least two years documented relevant work and/or professional experience since graduation.</td>
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<td></td>
<td>Meeting these requirements does not guarantee selection.</td>
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<td>2.</td>
<td>In ranking applications, the Selection Committee will consider:</td>
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<td>prior academic performance; and where relevant the professional experience.</td>
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<tr>
<td>3.</td>
<td>The Selection Committee may seek further information to clarify any aspect of an application in accordance with the Academic Board rules on the use of selection instruments.</td>
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<tr>
<td>4.</td>
<td>Applicants are required to satisfy the university's English language requirements for graduate courses. For those applicants seeking to meet these requirements by one of the standard tests approved by the Academic Board, performance band 6.5 is required.</td>
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<table>
<thead>
<tr>
<th>Table Cell</th>
<th>Master of Engineering Structures</th>
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<tbody>
<tr>
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<td>(100 credit points)</td>
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<tr>
<td>1.</td>
<td>In order to be considered for entry, applicants must have completed:</td>
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<td>a 4 year degree in structural engineering with a weighted average mark of at least H3 (65%), or equivalent, or</td>
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<tr>
<td></td>
<td>a 4 year degree in civil engineering with a weighted average mark of at least H3 (65%), or equivalent, and either one year of documented, relevant work experience, or 30% of the final year of the degree dedicated to structural engineering subjects, or</td>
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<tr>
<td></td>
<td>a 3 year undergraduate degree in structural engineering with a weighted average mark of at least H3 (65%), or equivalent, and at least two years documented relevant work and/or professional experience since graduation; or</td>
</tr>
<tr>
<td></td>
<td>a 3 year undergraduate degree in civil engineering with a weighted average mark of at least H3 (65%), or</td>
</tr>
</tbody>
</table>

04/2015 761EM
07/2014 746ST
equivalent, and at least three years of documented relevant work and/or professional experience since graduation.

Meeting these requirements does not guarantee selection.

2. In ranking applications, the Selection Committee will consider:
   - prior academic performance; and where relevant
   - the professional experience.

3. The Selection Committee may seek further information to clarify any aspect of an application in accordance with the Academic Board rules on the use of selection instruments.

4. Applicants are required to satisfy the university's English language requirements for graduate courses. For those applicants seeking to meet these requirements by one of the standard tests approved by the Academic Board, performance band 6.5 is required.

### Master of Information Technology

(Four streams: Computing, Distributed Computing, Spatial, Health)

(200 credit points)

1. In order to be considered for entry, applicants must have completed:
   - undergraduate degree in any discipline with a weighted average mark of at least H3 (65%), or equivalent, and one technical subject focused on computer programming (taken at any tertiary year level).

Meeting this requirement does not guarantee selection.

2. In ranking applications, the Selection Committee will consider:
   - prior academic performance

3. The Selection Committee may seek further information to clarify any aspect of an application in accordance with the Academic Board rules on the use of selection instruments.

4. Applicants are required to satisfy the university’s English language requirements for graduate courses. For those applicants seeking to meet these requirements by one of the standard tests approved by the Academic Board, performance band 6.5 is required.

Note.

- Applicants with the following may be awarded up to 50 points of credit:
  - a three-year undergraduate degree with a major in Computer Science, Information Technology, Software Engineering or related discipline, with a weighted average mark of at least H3 (65%) or equivalent.

- Applicants with the following may be awarded up to 100 points of credit:
  - a four-year undergraduate degree with a major in Computer Science, Information Technology, Software Engineering or related discipline, with a weighted average mark of at least H3 (65%) or equivalent, and either:
    (a) studies in the area of specialization at an advanced undergraduate level or higher, or
    (b) two years of documented relevant work experience in the area of specialization.

| 07/2014 | MC-IT |
**Graduate Certificate in Information Systems**  
(50 credit points)  
**Master of Information Systems**  
(200 credit points)  

1. In order to be considered for entry, applicants must have completed:
   - an undergraduate degree in any discipline, with a weighted average mark of at least H3 (65%), or equivalent

Meeting this requirement does not guarantee selection.

2. In ranking applications, the Selection Committee will consider:
   - prior academic performance

3. The Selection Committee may seek further information to clarify any aspect of an application in accordance with the Academic Board rules on the use of selection instruments.

4. Applicants are required to satisfy the university's English language requirements for graduate courses. For those applicants seeking to meet these requirements by one of the standard tests approved by the Academic Board, performance band 6.5 is required.

**Note.**

- Up to 50 points of credit may be awarded to applicants who have:
  - an undergraduate degree in any discipline with a weighted average mark of at least H3 (65%) and at least one year documented relevant work experience; or
  - a Graduate Certificate in Information Systems with a weighted average mark of at least (65%) or equivalent.

- Up to 100 points of credit may be awarded to applicants who have:
  - an undergraduate degree in Information Systems with a weighted average mark of at least H3 (65%) or equivalent and two years of documented relevant work experience; or
  - a four-year Honours degree in Information Systems with a weighted average mark of at least H3 (65%) or equivalent; or
  - an undergraduate degree in any discipline with a weighted average mark of at least H3 (65%) or equivalent, at least one year of documented relevant work experience and an Advanced Graduate Certificate in Information Systems with at least an H3 (65%) average or equivalent; or
  - an undergraduate degree in any discipline with at least an H3 (65%) average, and an Advanced Graduate Diploma in Information Systems with at least an H3 (65%) average or equivalent.

- References above to a degree in Information Systems means a degree with at least 60% of specialised information systems studies, including a balanced mix of technical and management topics, project management and professional ethics. Many IT or
Computer Science degrees do not meet this requirement.

There are three possible early exit point qualifications for students enrolled in the Master of Information Systems:

- Graduate Certificate in Information Systems, for students who have completed four foundation or lower core subjects;
- Advanced Graduate Certificate in Information Systems, for students who have completed four lower core or upper core subjects;
- Advanced Graduate Diploma in Information Systems, for students who have completed 8 upper and lower core subjects.

The Advanced Graduate Certificate and Advanced Graduate Diploma are only available as exit awards.

Master of Energy Systems
(150 credit points)

1. In order to be considered for entry, applicants must have completed:
   - an undergraduate degree in a relevant discipline (such as Commerce, Science, Engineering) with a weighted average mark of at least H2B (70%) or equivalent, including at least 12.5 points of mathematics, statistics or another quantitative subject at an appropriate level, or equivalent, or
   - an undergraduate degree in a relevant discipline (such as Commerce, Science, Engineering) with a weighted average mark of at least H3 (65%) or equivalent, including at least 12.5 points of mathematics, statistics or another quantitative subject at an appropriate level, and two years of documented work experience in an applicable field, or equivalent.

Meeting these requirements does not guarantee selection.

2. In ranking applications, the Selection Committee will consider:
   - prior academic performance; and where relevant
   - the professional experience.

3. The Selection Committee may seek further information to clarify any aspect of an application in accordance with the Academic Board rules on the use of selection instruments.

4. Applicants are required to satisfy the university’s English language requirements for graduate courses. For those applicants seeking to meet these requirements by one of the standard tests approved by the Academic Board, performance band 6.5 is required.

Graduate Certificate in Port Engineering
(50 credit points)

1. In order to be considered for entry, applicants must have completed:
   - a four year undergraduate degree in an engineering discipline with a weighted average mark of at least H3 (65%) or equivalent
   OR
   - an undergraduate degree in a cognate discipline with a weighted average mark of at least H3 (65%) or equivalent and at least two years of documented relevant professional or work experience, and
• at least one mathematics subject and one classical physics or engineering mechanics subject at tertiary level.

Meeting these requirements does not guarantee selection.

2. In ranking applications, the Selection Committee will consider:
• prior academic performance; and where relevant
• the professional experience.

3. The Selection Committee may seek further information to clarify any aspect of an application in accordance with the Academic Board rules on the use of selection instruments.

4. Applicants are required to satisfy the university’s English language requirements for graduate courses. For those applicants English language requirements seeking to meet these requirements by one of the standard tests approved by the Academic Board, performance band 6.5 is required.

**Diploma of Informatics**

(100 credit points)

1. In order to be considered for entry, applicants must have:
   concurrent enrolment in a University of Melbourne undergraduate degree (see Note below); and
   a weighted average of at least 65% in their current study; and
   successfully completed a minimum of 50 points of University study including the core subject COMP10001 Foundations of Computing.

Meeting these requirements does not guarantee selection

2. In ranking applications, the Selection Committee will consider:
   prior academic performance.

3. The Selection Committee may seek further information to clarify any aspect of an application in accordance with the Academic Board rules on the use of selection instruments.

4. Applicants will satisfy the University’s English language requirements for the Diploma by meeting the English Language requirements for the Bachelor degree in which they are enrolled concurrently.

Notes:

- entry to the Diploma excludes the following students:
  BSc students majoring in any of: Computing and Software Systems, Data Science or Informatics, or students in the B-DES majoring in Computing.
- students are permitted to enter the Diploma at the start of any semester before the completion of the companion undergraduate degree.
- students may cross-credit 50 points for Diploma subjects taken as part of the undergraduate degree.
- the mode of undertaking the diploma, either Fast Track or by addition of a full year to their degree will depend on each student’s particular circumstances (i.e. the overload policy requires a particular level of performance/achievement be attained for permission to overload).
- course advice need to be sought prior to applying for the Diploma.

Diploma places cannot be deferred and you cannot be admitted in the Diploma if you are within the last 50 points of your undergraduate degree.

**Master of Engineering**

(300 credit points)
1. In order to be considered for entry, applicants must have completed:

   - an undergraduate degree with a weighted average mark of at least H3 (65%) or equivalent; and
   - at least 25 points of appropriate tertiary-level Mathematics and at least 25 points of appropriate tertiary-level Science that meet the specific prerequisite requirements of the stream within the Master of Engineering that the applicant seeks to enter.

Applicants who are completing pre-requisite subjects as single subject study in order to meet the Mathematics and/or Science entry requirements will be required to achieve a grade of at least H3 (65%) or equivalent in each individual prerequisite subject to satisfy this entry requirement.

Meeting these requirements does not guarantee selection.

2. In ranking applications, the Selection Committee will consider:

   - prior academic performance; and if relevant
   - professional experience

3. The Selection Committee may seek further information to clarify any aspect of an application in accordance with the Academic Board rules on the use of selection instruments.

4. Applicants are required to satisfy the university’s English language requirements for graduate courses. For those applicants seeking to meet these requirements by one of the standard tests approved by the Academic Board, performance band 6.5 is required.

Note.

Applicants with the following may be awarded up to 100 points of credit:

- Graduates of Melbourne Model undergraduate degrees who complete one of a set of prescribed Engineering Systems majors or sequences (pathways) and continue in the same stream with a weighted average mark of at least H3 (65%) or equivalent;

- a Bachelor of Engineering, or equivalent as recognised by the Melbourne School of Engineering, in a cognate discipline appropriate to the stream of the Master of Engineering into which entry is sought with a weighted average mark of at least H3 (65%) or equivalent.

Available credit for other University of Melbourne graduates and graduates of other universities is normally evaluated on a case-by-case basis, but the Academic Board may approve standard credit arrangements for specified entry pathways.
Graduate Degree Packages for School Leavers

The University of Melbourne offers Graduate Degree Packages to high achieving school leavers, allowing them to secure places (Commonwealth Supported Places for domestic students or International fee places) in the Master of Engineering provided that they meet certain requirements.

For a Commonwealth Supported Place or an International Fee Place, the applicant must:

- complete an Australian Year 12 or the International Baccalaureate (IB) in 2018 or later either:
  - in Australia; or
  - outside Australia and be an Australian citizen;
- achieve an ATAR (or notional ATAR) of at least 96.00;
- apply for a University of Melbourne Graduate Degree Packages for commencement in the year following completion of Year 12 or IB via VTAC;
- enrol immediately or be granted deferral in the year following Year 12;
- successfully complete a Bachelor of Biomedicine, Commerce, Design or Science at the University of Melbourne including all the specified prerequisite subjects; and
- commence the Master of Engineering within 18 months of completing the undergraduate degree.

Applicants should refer to the University handbook for the additional entry requirements for the undergraduate degrees in the Graduate Degree Packages.

- Applicants should refer to the University handbook for the additional entry requirements for the undergraduate degrees in the Graduate Degree Packages.

Graduate Diploma in Computer Science
(100 credit points)

1. In order to be considered for entry, applicants must have completed:
   - an undergraduate degree in any discipline; and
   - at least 25 points of level 1 or above Computer Science subjects, or equivalent; and
   - at least 25 points of level 1 or above mathematics or statistics subjects, or equivalent.

Meeting these requirements does not guarantee selection.

2. In ranking applications, the Selection Committee will consider:
   - prior academic performance.

3. The Selection Committee may seek further information to clarify any aspect of an application in accordance with the Academic Board rules on the use of selection instruments.

4. Applicants are required to satisfy the university’s English language requirements for graduate courses. For those
### Graduate Certificate in Computer Science

(50 credit points)

1. In order to be considered for entry, applicants must have completed:
   - an undergraduate degree in any discipline; and
   - at least 25 points of level 1 or above Computer Science subjects, or equivalent; and
   - at least 25 points of level 1 or above mathematics or statistics subjects, or equivalent.

Meeting these requirements does not guarantee selection.

2. In ranking applications, the Selection Committee will consider:
   - prior academic performance.

3. The Selection Committee may seek further information to clarify any aspect of an application in accordance with the Academic Board rules on the use of selection instruments.

4. Applicants are required to satisfy the university’s English language requirements for graduate courses. For those applicants seeking to meet these requirements by one of the standard tests approved by the Academic Board, performance band 6.5 is required.

### Master of IT Management (Executive)

(100 credit points)

1. In order to be considered for entry, applicants must have completed:
   - An undergraduate degree in an IT-related discipline; and
   - 5 years of documented experience in IT-related work; OR
   - At least 8 years of documented experience in IT-related work; AND
   - a personal statement; and
   - one referee report.

Meeting these requirements does not guarantee selection.

2. In ranking applications, the Selection Committee will consider:
   - prior academic performance; and
   - the work experience; and
   - the personal statement; and
   - the referee report

3. The Selection Committee may seek further information to clarify any aspect of an application in accordance with the Academic Board rules on the use of selection instruments.

4. Applicants are required to satisfy the university’s English language requirements for graduate courses. For those applicants seeking to meet these requirements by one of the standard tests approved by the academic board, candidates must achieve the equivalent of an English Language capability of a minimum standard of IELTS 6.5 overall with a minimum of 6.5 for Reading, Writing and Listening and a minimum of 6.0 for Speaking.
### Master of Computer Science

(200 credit points)

1. In order to be considered for entry, applicants must have completed:
   - an undergraduate degree with a major in Computer Science or equivalent, and a weighted average mark of at least H2A (75%); and
   - at least 25 points of university level mathematics or statistics subjects.

Meeting these requirements does not guarantee selection.

2. In ranking applications, the Selection Committee will consider
   - prior academic performance.

3. The Selection Committee may seek further information to clarify any aspect of an application in accordance with the Academic Board rules on the use of selection instruments.

4. Applicants are required to satisfy the university’s English language requirements for graduate courses. For those applicants seeking to meet these requirements by one of the standard tests approved by the Academic Board, performance band 6.5 is required.

Note:
   - Quotas may be applied and preference may be given to applicants with evidence of appropriate preparation or potential to undertake research.
   - Entry into the Master of Computer Science is subject to the capacity of the school offering the program stream to provide adequate supervision in a research project appropriate to the interests and preparation of the individual student and may be subject to the agreement of a member of academic staff to supervise the project module.

Some knowledge of formal logic and discrete mathematics and second year university level mathematics/statistics is recommended.

### Professional Certificate in Innovation Practice

(25 credit points)

1. In order to be considered for entry, applicants must have:
   - Completed an undergraduate degree or equivalent; or
   - At least 5 years of full-time documented relevant work experience; and;
   - Been the nominated mentor of an approved project. The approved project will be designed for, and available to, students of Creating Innovative
Meeting these requirements does not guarantee selection.

2. In ranking applications, the Selection Committee will consider:
   - prior academic performance; and
   - documented relevant professional experience.

3. The Selection Committee may seek further information to clarify any aspect of an application in accordance with the Academic Board rules on the use of selection instruments.

4. Applicants are required to satisfy the university’s English language requirements for graduate courses. For those applicants seeking to meet these requirements by one of the standard tests approved by the Academic Board, performance band IELTS 6.0 is required.

Notes: Only nominated mentors of a sponsoring organisation, or individual project sponsors for Creating Innovative Engineering (ENGR90034) or equivalent will be considered for entry to this course.

### Graduate Certificate in Information Technology Management (Executive)

(50 credit points)

1. In order to be considered for entry, applicants must have completed:
   - An undergraduate degree in an IT-related discipline; and
   - 5 years of documented experience in IT-related work;
   OR
   - At least 8 years of documented experience in IT-related work;
   AND
   - a personal statement; and
   - one referee report.

Meeting these requirements does not guarantee selection.

2. In ranking applications, the Selection Committee will consider:
   - prior academic performance; and
   - the work experience; and
   - the personal statement; and
   - the referee report

3. The Selection Committee may seek further information to clarify any aspect of an application in accordance with the Academic Board rules on the use of selection instruments.

4. Applicants are required to satisfy the university’s English language requirements for graduate courses. For those applicants seeking to meet these requirements by one of the standard tests approved by the academic board, candidates must achieve the equivalent of an English Language capability of a
minimum standard of IELTS 6.5 overall with a minimum of 6.5 for Reading, Writing and Listening and a minimum of 6.0 for Speaking.

**Specialist Certificate in Information Technology Management (Executive)**

(25 credit points)

1. In order to be considered for entry, applicants must have completed:
   - An undergraduate degree in an IT-related discipline; and
   - 5 years of documented experience in IT-related work;
   OR
   - At least 8 years of documented experience in IT-related work;

   AND
   - a personal statement; and
   - one referee report.

Meeting these requirements does not guarantee selection.

2. In ranking applications, the Selection Committee will consider:
   - prior academic performance; and
   - the work experience; and
   - the personal statement; and
   - the referee report

3. The Selection Committee may seek further information to clarify any aspect of an application in accordance with the Academic Board rules on the use of selection instruments.

4. Applicants are required to satisfy the university’s English language requirements for graduate courses.
   For those applicants seeking to meet these requirements by one of the standard tests approved by the academic board, candidates must achieve the equivalent of an English Language capability of a minimum standard of IELTS 6.5 overall with a minimum of 6.5 for Reading, Writing and Listening and a minimum of 6.0 for Speaking.