



NOSSAL INSTITUTE LIMITED

POSITION DESCRIPTION

POSITION TITLE:	Technical Advisor
REPORTING TO:	Unit Head HSGHF
CLASSIFICATION:	Category 4
EMPLOYMENT TYPE:	Part-time (between 0.6 and 0.8 FTE), initial 6 months
EMPLOYER:	Nossal Institute Limited
NUMBER OF REPORTS:	0

THE ORGANISATION

The Nossal Institute for Global Health (NIGH) was established in 1998 as an applied research institute within the School of Population and Global Health at the University of Melbourne. The Nossal Institute Limited is registered with the Australian Securities and Investments Commission and the Australian Charities and Not-for-profits Commission.

The NIGH partners with governments, international development banks, United Nations (UN) agencies, managing contractors, and non-government organisations (NGOs) to strengthen health systems. The NIGH is home to multi-disciplinary academic and professional expertise.

The NIGH is a regional leader in global health systems research, development and evaluation, incorporating extensive experience in undertaking program assessment and research in Asia and the Pacific, and involving strong partnerships with local, national and regional collaborators.

POSITION SUMMARY

The Technical Advisor will work as part of the Health Systems, Governance and Health Financing Unit to assist in research activities in Papua New Guinea (PNG). The successful candidate will be expected to spend extended periods (up to four weeks) in PNG and to carry out research activities independently in PNG during this time.

The position will work closely with the head, HSGF and the unit team members, as well as technical staff across the organisation.

KEY RESPONSIBILITIES

- Participate in research independently and as a member of a research team
- Ownership of defined elements of a research project(s) or coordination of research project(s)
- Contribute to data collection and analysis
- Draft reports and presentations
- Contribute to publications arising from scholarship and research, such as publication of papers, books and in peer reviewed journals, as appropriate
- Any other duties as required

SELECTION CRITERIA

Essential:

- Tertiary qualifications in public health, social science or a relevant area
- Demonstrated understanding of and commitment to the principles of global health (experience working in the health sector in PNG or the Pacific desirable)
- Demonstrated ability to conduct quantitative data analysis or costing, and experience using Microsoft Excel (knowledge of statistical software (e.g., STATA & R) desirable)
- Demonstrated ability to articulate research through presentation in a public forum including conferences
- Demonstrated excellent verbal and written communication skills for effective research collaboration and engagement
- High degree of administrative and organisational skills, including goal setting, planning and time management
- Ability to work in a multilingual and culturally diverse environment
- Willingness to travel to PNG for extended periods (once travel is permitted)

ENVIRONMENT, OCCUPATIONAL HEALTH AND SAFETY

The incumbent will:

- Follow safe work procedures and instructions
- Seek guidance for all new or modified work procedures
- Ensure that any hazardous conditions, near misses and injuries are reported
- Participate in meetings, training and other health and safety activities
- Use equipment in compliance with relevant guidelines, without wilful interference or misuse
- Take appropriate actions to reduce use of energy, water and supplies that adversely affect the environment (including the Nossal “carbon footprint”)

DIVERSITY AND INCLUSIVITY STATEMENT

The Nossal Institute Limited is committed to a diverse and inclusive workforce free from all forms of discrimination. We actively work to remove barriers to ensure all employees enjoy full participation in the workplace and encourage applications from diverse backgrounds.

We adopt our diversity and inclusivity policies from the University of Melbourne and can be viewed at <https://staff.unimelb.edu.au/diversity-inclusion>