



NOSSAL INSTITUTE LIMITED

POSITION DESCRIPTION

POSITION TITLE:	Technical Advisor
REPORTING TO:	Unit Head, Health Systems, Governance and Financing (HSGF)
CLASSIFICATION:	Category 4
EMPLOYMENT TYPE:	Part-time (between 0.4 and 0.8 FTE) for a 12-month parental leave replacement
EMPLOYER:	Nossal Institute Limited
NUMBER OF REPORTS:	0

THE ORGANISATION

The Nossal Institute for Global Health (Nossal Institute), established in 1998, is an applied research institute within the School of Population and Global Health at the University of Melbourne. The Nossal Institute Limited is not for profit company owned by the University and registered with the Australian Securities and Investments Commission and the Australian Charities and Not-for-profits Commission.

The Nossal Institute is a regional leader in applied health systems research and evaluation in Asia and the Pacific, and involving strong partnerships with local, national and regional collaborators. We partner with governments, United Nations (UN) agencies, and non-government organisations (NGOs) to undertake applied analysis with a view to strengthening the equity, quality and efficiency of health systems. The Nossal Institute is home to multi-disciplinary academic and professional expertise.

POSITION SUMMARY AND PURPOSE

The core purpose of the role is to support the work of the HSGF team of the Nossal Institute. The Technical Advisor will be responsible for research tasks including data gathering and analysis, report writing and communication with partners.

This position is a parental leave replacement role. Current projects which the team needs support with include a review of reforms to primary health care in the context of the Covid-19 pandemic for the World Health Organization's Western Pacific Regional Office.

KEY RESPONSIBILITIES

- Lead or contribute to defined elements of a research project, including (i) data collection and analysis; (ii) written analysis in reports or presentations; and (iii) coordination with research partners
- Lead or contribute to academic publications arising from research, such as publication of papers, books and in peer reviewed journals, as appropriate
- Support the preparation of applications for consultancies or other research funding
- Any other duties as required

SELECTION CRITERIA

- Tertiary qualifications in public health, social science or a relevant area
- Demonstrated understanding of and commitment to the principles of global health
- Demonstrated ability to contribute to independent and team based research, including both quantitative and qualitative approaches
- Demonstrated excellent written and oral communication skills for effective research collaboration and engagement
- Ability to work relatively autonomously with a high degree of initiative and self-management based on strong organisational skills, including goal setting, planning and time management
- Ability to work collaboratively with team members and with partners
- Experience working in the Asia Pacific region or in a culturally diverse environment is highly desirable

ENVIRONMENT, OCCUPATIONAL HEALTH AND SAFETY

The incumbent will:

- Follow safe work procedures and instructions
- Seek guidance for all new or modified work procedures
- Ensure that any hazardous conditions, near misses and injuries are reported
- Participate in meetings, training and other health and safety activities
- Use equipment in compliance with relevant guidelines, without wilful interference or misuse
- Take appropriate actions to reduce use of energy, water and supplies that adversely affect the environment (including the Nossal “carbon footprint”)

DIVERSITY AND INCLUSIVITY STATEMENT

The Nossal Institute Limited is committed to a diverse and inclusive workforce free from all forms of discrimination. We actively work to remove barriers to ensure all employees enjoy full participation in the workplace and encourage applications from diverse backgrounds.

We adopt our diversity and inclusivity policies from the University of Melbourne and can be viewed at <https://staff.unimelb.edu.au/diversity-inclusion>