



POSITION DESCRIPTION

TRIAL MODERATION COORDINATOR

Location:	Parkville
Division:	Orygen Digital
Classification:	Health Professionals and Support Services Award 2010, Health Professional Employee, Level 3
Employment Type:	Part-time 0.4 EFT fixed term position available for 12 months
Position reports to:	Director - Orygen Digital

1. POSITION SUMMARY

A Trial Moderation Coordinator is required to work on the Orygen Digital trials currently operating across multiple clinical sites in Victoria, and soon, within New South Wales. Orygen Digital in collaboration with investigators from The Australian Catholic University and in conjunction with the Department of Computing and Information Systems at The University of Melbourne, developed a model of online social therapy.

The Trial Moderation Coordinator will provide leadership, daily operational support and have primary responsibility for overseeing the clinical, vocational and peer support provided by online moderators on the MOST online platform, within research studies in accordance with research protocols. The Trial Moderation Coordinator will have outstanding organisational and communication skills and demonstrated research and clinical experience. Subject to broad direction, while working with a considerable degree of autonomy, this position will be supported by a leading and large multi-disciplinary team of researchers, clinicians, designers, developers, writers, and research assistants.

What is MOST?

Orygen Digital has already developed world-leading youth mental health technologies. Our flagship Moderated Online Social Therapy (MOST) platform is the first single digital solution specifically designed to integrate with, and address, the key limitations of current youth mental health services. MOST integrates peer-to-peer on-line social networking, individually tailored interactive psychosocial interventions and involvement of expert mental health and peer moderators to ensure the safety of the intervention and support user engagement. The elements of the model have been applied to online systems targeting specific populations including first episode psychosis, youth depression and families of young people experiencing a mental illness. In response to the COVID-19 crisis in 2020, Orygen Digital's MOST platform has been supported by a \$6m grant from the Victorian Government to fast track its roll-out across the state, and a \$1m grant from the Telstra Foundation to iterate and improve the MOST technology platform. It is concurrently being evaluated across several NHMRC funded RCTs.

2. POSITION CONTEXT

At Orygen, our leadership and staff work to deliver cutting-edge research, policy development, innovative clinical services, and evidence-based training and education to ensure that there is continuous improvement in the treatments and care provided to young people experiencing mental ill-health. Orygen Digital, the digital mental health division of Orygen, require an experienced individual to lead our engagement with services who will adopt Orygen Digital's MOST platform.

Orygen Digital is the world leading centre developing, evaluating and disseminating engaging and evidence-based digital interventions that dovetail with current national and international service delivery models for all young people and their families.

3. ABOUT ORYGEN

VISION: Young people to enjoy optimal mental health as they grow into adulthood.

MISSION: Reduce the impact of mental ill-health on young people, their families and society.

VALUES: Respect, Accountability, Innovation, Teamwork, Excellence.

Orygen is the world's leading research and knowledge translation organisation focusing on mental ill-health in young people. Working side-by-side with young people, our partners and one another, we're redefining what's possible in global research, policy, education and clinical care. Find out more on our [website](#).

4. KEY RESPONSIBILITIES/OUTCOMES

The Trial Moderation Coordinator's key responsibilities will be:

- Coordination of the frontline workforce across Orygen Digital NHMRC trials; including managing staff caseloads and supervision of best-practice support to foster participant engagement and trial outcomes;
- Develop and maintain best-practice manuals and protocols to ensure consistent, high quality moderation;
- Oversee the support provided by trial moderators, aimed at effectively engaging MOST participants with clinical content and other appropriate features within MOST, such as social networking, and peer and vocational support;
- Maintain weekly contact with a caseload of MOST users, via messaging, discussions on the online forums, text message or telephone contact;
- Maintain accurate records of contact with young people and relevant clinical information;
- Work collaboratively with other staff in support of young people, in particular other research trial staff, peer and vocational workers;
- Monitoring of safety online in accordance with safety risk protocols;
- Coordinating regular supervision sessions;
- Contribute to research including quality assurance and evaluation activities and research outputs within Orygen Digital as required, including;
- Any other duties as reasonably requested, consistent with the classification of this position;
- Participate in community and professional activities related to the relevant disciplinary area.

5. SELECTION CRITERIA

The following criteria must be met for consideration for this position:

5.1 Essential

- A tertiary qualification in a relevant discipline including psychology, social work, occupational therapy, nursing, or other mental health profession, meeting the requirements for professional accreditation;
- Eligibility for full registration/accreditation with the relevant professional body (e.g. AHPRA, AASW);
- Demonstrated excellence in implementing and overseeing clinical trial protocols;
- Developed clinical experience in the provision of mental health care, preferably as a coach, counsellor or therapist in a digital mental health context;
- Strong commitment to evidence-based practice;

- Demonstrated management or coordination experience, including leadership and providing daily operational support;
- Developed skills in decision-making, problem-solving and risk management;
- High level administrative and organisational skills;
- Ability to engage effectively with a range of individuals including researchers, academics, clinicians and study participants;
- Demonstrated excellent written and oral communication skills, including authorship of academic reports;
- Proven ability to function effectively both autonomously and as a member of a multi-disciplinary team;
- Ability to prioritise workloads and meet deadlines, with the ability to simultaneously work on multiple tasks independently.

6. PROFESSIONAL AND ORGANISATIONAL KNOWLEDGE

The Trial Moderation Coordinator will be expected to have:

- Excellent computer skills including databases as required;
- Strong working knowledge of the common mental health issues faced by young people, evidence-based treatments for high prevalence disorders (such as CBT for mood and anxiety disorders) and the literature underpinning such approaches;
- An understanding of and commitment to ethics and confidentiality issues, particularly in relation to the health and allied-health professions;
- Developed knowledge of social and behavioural research methods.

7. SPECIAL REQUIREMENTS

- Unrestricted right to live and work in Australia;
- A current National Police Check will be required;
- A current valid Working with Children Check is required;
- After hours will be required and weekend work may be required;
- Occupational Health and Safety (OH&S) and Environmental Health and Safety (EH&S) responsibilities as outlined in Orygen's Occupational Health and Safety policy;
- All Orygen employees are required to familiarise themselves with the organisation's policies and procedures and to adhere to them at all times;
- In line with current Government guidelines, this position will be based at home initially. As such a reliable internet connection will be required.