

CHARTER OF AUSTRALIA INDIA INSTITUTE

Made under Section 7 of the Vice-Chancellor Regulation

1. Establishment

The Australia India Institute (“All”) was established by resolution of Council on 20 October 2008.

2. Vision

A dynamic and enduring partnership between Australia and India across a range of interests.

3. Mission

To increase the policy and public importance of India as a crucial partner in Australia’s future, and of Australia as a crucial partner in India’s future; and to provide leadership on the nature of a closer and mutually-beneficial partnership.

4. Operations

(1) The Operations of the Institute are to:

- (a) Produce and publish non-partisan, rigorous, high-impact research with material effects on building mutual awareness and informing positive policy initiatives;
- (b) Host events giving prominence to key opinion leaders and issues affecting the bilateral relationship;
- (c) Pursue deeper policy engagement, working with governments to help inform policy agendas and bilateral initiatives;
- (d) Raise public awareness of the increasing importance of India for Australia and Australia for India through media, polling, public events, cultural initiatives and community engagement;
- (e) Foster leadership networks and connections through Leadership Dialogues, study tours, parliamentary exchanges, internships; and
- (f) Support societal and business engagement through building partnerships with business peak bodies, community organisations and companies trading and investing bilaterally.

5. Board of All

(1) The Board is constituted as follows:

- (a) Chancellor or nominee (chair);
- (b) Vice-Chancellor or nominee;
- (c) Director, Australia India Institute or nominee;
- (d) one member with skills relevant to activities of the All, nominated by the Commonwealth Department of Education and Training;
- (e) one member with skills relevant to activities of the All, nominated by the Victorian State Department of Economic Development, Jobs, Transport and Resources;
- (f) up to-eight members with skills relevant to the activities of the All, appointed by the Council from time to time.

(2) Members of the Board under categories (1) (a) – (c) who are nominees:

- (a) may have their membership withdrawn at any time at the discretion of the nominating member;
- or

(b) cease to be a member three years from commencement of their appointment or at the expiration of the nominating member's term whichever occurs first.

(3) Members of the Board under category 1 (d) – (f) are appointed for a period of three years.

(4) Nothing in this section prevents the re-appointment of a member.

6. Functions and Duties of the Board

(1) Subject to statutes, regulations, policies, procedures of the University and this Charter, the Board:

(a) formulates an annual budget for All, for approval by Council or a committee of Council;

(b) exercises governance oversight of the operations of All;

(c) sets the strategic directions of All, including consideration and approval of its strategic plan and annual program of activities, and will monitor performance against those plans and programs.

(d) monitors performance by All of the conditions of any grants from the Commonwealth of Australia or other sources.

(e) may establish an international advisory committee to assist in priority setting and building international linkages, the composition and terms applicable to any such committee to be as determined by the Board from time to time.

(f) the Board regulates its own proceedings.

7. Reporting

The Board will report at least annually to Council through the Director on the operations of All.

All reports from All as required by funding bodies and to the University will be presented for noting to the Board.

The Board must publish an annual report on the activities of All.

8. Staff of All

The Director and Chief Executive Officer of All is appointed by Council on the recommendation of the Board and reports to the Vice-Chancellor or nominee on operational and academic matters and to the Board on governance matters.

The Director of All must lead and manage the academic and administrative activities of All in accordance with University statutes, regulations, policies and procedures.

Appointments of All staff are made by the Director, and such appointments are reported by the Director to the Board as appropriate.

9. Review

On an annual basis, the Director of the Institute must review this Charter in consultation with the Board, and request Council to approve any amendments.